



Australian Government

Department of Education, Employment and Workplace Relations

CHC30808 Certificate III in Education Support

Release: 1

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Modification History

Not Applicable

Description

This qualification covers workers in a range of education settings including public and independent schools and community education settings that provide assistance and support to teachers and students under broad based supervision.

Some jurisdictions may require specialist skill development and supervision by qualified teachers to address specific job roles.

Some job roles may require the education support worker to complete work external to the immediate education environment e.g. in Aboriginal and/or Torres Strait Islander communities.

Occupational titles may include:

- Aboriginal and/or Torres Strait Islander education worker
- Education assistant
- Education assistant (special needs)
- Education support worker
- Home tutor
- Homeland teaching assistant
- Indigenous language and culture teaching assistant
- Language worker
- Literacy worker
- Support worker (working with children with disabilities)
- Teacher aide
- Teacher assistant

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Not Applicable

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

14 units are required for award of this qualification including:

- 8 core units
- 6 elective units

A range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Group B elective which required in some jurisdictions for reporting of child abuse
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 2 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

Core units

<u>CHCCHILD301A</u>	<u>Support behaviour of children and young people</u>
<u>CHCEDS301A</u>	<u>Comply with legislative, policy and industrial requirements in the education environment</u>
<u>CHCEDS303A</u>	<u>Contribute to student education in all developmental domains</u>
<u>CHCEDS312A</u>	<u>Work with diversity in the education environment</u>
<u>CHCEDS313B</u>	<u>Communicate with students</u>
<u>CHCEDS314B</u>	<u>Work effectively in an education team</u>
<u>CHCEDS316B</u>	<u>Comply with school administrative requirements</u>
<u>HLTOHS300B</u>	<u>Contribute to OHS processes</u>

The importance of culturally aware and respectful practice

All workers undertaking education support work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group A electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people**Group B elective - required in some jurisdictions for reporting of child abuse**

The following elective is required in some jurisdictions to meet legislative requirements for mandatory reporting of child abuse:

CHCCHILD401A Identify and respond to children and young people at risk

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

The selection of electives should be guided by the type of service delivery and the setting.

Literacy and numeracy electives

CHCEDS305A Support the development of reading skills

CHCEDS306A Support the development of writing skills

CHCEDS307A Support the development of numeracy skills

CHCEDS308A Support the development of oral language skills

CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively

Electives for work with students with disabilities

CHCDIS301B Work effectively with people with a disability

CHCEDS335A Support students with additional needs in the classroom environment

CHCEDS330A Support learning for students with disabilities in a classroom environment

Electives for Aboriginal and/or Torres Strait Islander Education Worker

CHCEDS317A Communicate with parents, students and colleagues in Aboriginal or Torres Strait Islander language

CHCEDS318A Work effectively as an Aboriginal or Torres Strait Islander education worker

CHCEDS403A Promote and implement Aboriginal and/or Torres Strait Islander language and culture programs

CHCEDS404A Liaise with Aboriginal or Torres Strait Islander community re-education program

Home tutor electives

CHCCN301B Ensure the health and safety of children

CHCCN302A Provide care for children

CHCEDS305A Support the development of reading skills

CHCEDS306A Support the development of writing skills

CHCEDS307A Support the development of numeracy skills

CHCEDS319A Search and assess online information

CHCEDS320A Set up and sustain individual and small group learning areas

CHCIC301E Interact effectively with children

CHCRF301E Work effectively with families to care for the child

HLTFA302B Provide first aid in remote situation (Note pre-requisite: HLTFA301C)

CHCFC502A Foster physical development in early childhood

CHCFC512A Foster physical development in middle childhood

Education support electives

CHCCS312A Use electronic learning materials

- CHCCS411B Work effectively in the community sector
- CHCDIS301B Work effectively with people with a disability
- CHCDIS411A Communicate using augmentative and alternative communication strategies
- CHCEDS302A Facilitate implementation of planned educational programs
- CHCEDS304A Contribute to organisation and management of classroom or centre
- CHCEDS330A Support learning for students with disabilities in a classroom environment
- CHCEDS331A Contribute to the health and safety of students
- CHCEDS335A Support students with additional needs in the classroom environment
- CHCEDS319A Search and assess online information
- CHCEDS320A Set up and sustain individual and small group learning areas
- CHCEDS321A Use an e-learning management system
- CHCEDS322A Support students with English as a second language
- CHCEDS323A Support development of student research skills
- LMFFT4011B Purchase materials and consumables

First Aid

In some jurisdictions, it is a condition of employment that Education Support Workers are competent in basic first aid. Candidates and employers should clarify specific jurisdiction requirements for first aid.

HLTFA301C Apply first aid

HLTFA302B Provide first aid in remote situation (Note pre-requisite: HLTFA301C)

Information technology electives

BSBITU201A Produce simple word processed documents

BSBITU202A Create and use spreadsheets

BSBWOR204A Use business technology

ICAU1128B Operate a personal computer

ICAU1130B Operate a spreadsheet application

ICAU1132B Operate a presentation package

ICAU1133B Send and retrieve information using web browsers and email

ICPMM263C Access and use the internet

Oral health

CHCOHC303A Use basic oral health screening tools

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health

CHCOHC402A Support and encourage clients and groups to learn practical aspects of oral health care