



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **CHCYTH5C Support youth programs**

**Release: 1**

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### Modification History

Not applicable.

### Unit Descriptor

This unit covers devising, setting up, co-ordinating, delivering and evaluating activities and programs for individuals and groups.

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### Application of the Unit

Not applicable.

### Licensing/Regulatory Information

Not applicable.

### Pre-Requisites

Not applicable.

### Employability Skills Information

Not applicable.

### Elements and Performance Criteria Pre-Content

Not applicable.

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#### Element

#### Performance Criteria

1 Identify the activity / program required

1.1 The need for a particular program is assessed from relevant evidence collected

1.2 A range of possible programs to meet the defined

- needs are identified and reviewed
- 1.3 Selection of a program type is based on client needs, organisation's criteria, and availability of resources
- 2 Prepare activity / program plan
    - 2.1 Appropriate strategic planning activities are undertaken, to ensure client needs are met
    - 2.2 Planning activities incorporate consultation with key clients and stakeholders
    - 2.3 Operational arrangements for conducting the program are determined and assessed for feasibility
    - 2.4 Appropriate implementation and evaluation strategies are included in the activity/program plan
    - 2.5 Planning activities reflect accepted good practice in working with young people
  - 3 Deliver activity / program
    - 3.1 The program is implemented in accordance with the program plan, organisation guidelines and legal / statutory requirements
    - 3.2 Participants are provided with access to a range of activities suited to their needs and interests
    - 3.3 Flexible implementation plans are developed to suit a variety of contexts and to cope with contingencies
    - 3.4 The program is adapted to the changing needs of participants as required
    - 3.5 Problems in program delivery are addressed promptly
  - 4 Evaluate activity program
    - 4.1 Criteria to judge the effectiveness of the program are defined in consultation with clients and stakeholders
    - 4.2 Appropriate evaluation strategies are used routinely during and after the program and used for revision and development
    - 4.3 Evaluation information is collected, organised and reported in a format which is accessible and meaningful to the clients and stakeholders

4.4 Reports are prepared and presented as required

## **Required Skills and Knowledge**

Not applicable.

## Evidence Guide

### **Critical aspects of assessment must include:**

Target groups relevant to the worker and the activity or program

Consulting with relevant stakeholders

Working with individuals and groups

Abilities in autonomous work and team work

### **Interdependent assessment of units:**

Completion of this unit removed the requirement to complete:

CHCCS3B - Co-ordinate the provision of services and programs

### **Essential knowledge:**

A range of youth activities and programs

Legal and safety requirements as they relate to activities and programs

Relevant funding sources

### **Essential skills:**

Research and consultation

Coordination and management of programs

Analysis of data, information and relationships

Advocacy

Provision of support to a diverse range of people/organisations

Conflict resolution/negotiation and mediation

Cross cultural communication and negotiation

Literacy adequate to prepare a range of appropriate resource material

Working with and through community leaders

### **Resource implications:**

Access to a workplace or to an accurately simulated environment where assessment may take place.

### **Consistency in performance:**

For at least two of the types of activities and programs identified in the Range Statement

For at least two of the purposes identified in the Range Statement

### **Context of assessment:**

This unit is best assessed in the workplace or in a simulated workplace under the normal range of conditions.

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## Range Statement

### **Programs may include:**

Activities designed to address needs of target groups  
Activities designed to meet needs identified in research  
Strategies to implement government/funding agency policy  
Activities to extend the participation numbers in existing programs  
Strategies to address exclusion, discrimination and alienation  
Those directed at individual young people and their needs  
Those directed at the general community which affect young people  
Those initiated by the organisation, by community groups, by other organisations, or by community leaders and decision makers  
Those designed to respond to social, economic and demographic changes

### **Programs may have the following focus:**

Education/learning/training, e.g. homework support and study  
Personal development and support, e.g. life skills education  
Music and performing arts, e.g. youth theatres, band, video production team  
Research, planning and management, e.g. Aboriginal cultural camp, scouts meeting  
Community action, e.g. anti violence group  
Special interest causes, e.g. young people against nuclear disarmament  
Enterprise development activities  
Employment, funding raising, small business

### **Program activities may include:**

Discussion groups, e.g. about safe sex, religious beliefs  
Sporting and recreation activities, e.g. basketball at the drop in centre, pool game, disco, bush excursion  
Structured and unstructured social activities, e.g. party, shopping, visit to the cinema

### **Programs are planned and implemented for the purpose of:**

Providing immediate support  
Promoting young people's participation and personal development  
Enabling young people to use their time constructively, have fun and develop qualities of self reliance  
Enabling young people to learn life skills, knowledge and attitudes

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**Unit Sector(s)**

Not applicable.