



**Australian Government**

# **CHCPRP003 Reflect on and improve own professional practice**

**Release: 1**

## CHCPRP003 Reflect on and improve own professional practice

### Modification History

Release	Comments
Release 1	<p>This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency. Significant change to knowledge evidence.</p>

### Application

This unit describes the skills and knowledge required to evaluate and enhance own practice through a process of reflection and ongoing professional development.

This unit applies to workers in all industry sectors who take pro-active responsibility for their own professional development.

*The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.*

### Elements and Performance Criteria

#### ELEMENT

*Elements define the essential outcomes*

1. Reflect on own practice

#### PERFORMANCE CRITERIA

*Performance criteria describe the performance needed to demonstrate achievement of the element*

1.1 Undertake self-evaluation in conjunction with supervisors and/or peers

1.2 Reflect on and recognise the effect of values, beliefs and behaviour in practice

1.3 Share two-way, open and evaluative feedback with co-workers or peers

1.4 Actively seek and reflect on feedback from clients, organisations or other relevant sources

<b>ELEMENT</b>	<b>PERFORMANCE CRITERIA</b>
2. Enhance own practice	<p>2.1 Determine improvements needed based on own evaluation and feedback from others</p> <p>2.2 Identify potential support networks both internal and external to the organisation</p> <p>2.3 Seek specialist advice or further training where need is identified</p> <p>2.4 Recognise requirements for self-care and identify requirements for additional support</p> <p>2.5 Devise, document and implement a self development plan that sets realistic goals and targets</p>
3. Facilitate ongoing professional development	<p>3.1 Access and review information on current and emerging industry developments and use these to improve practice</p> <p>3.2 Assess and confirm own practice against ethical and legal requirements and opportunities</p> <p>3.3 Identify and engage with opportunities to extend and expand own expertise</p> <p>3.4 Regularly participate in review processes as a commitment to upgrading skills and knowledge</p>

## Foundation Skills

*The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.*

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Unit Mapping Information

No equivalent unit.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>