



Australian Government

CHCEDS042 Provide support for e-learning

Release: 1

CHCEDS042 Provide support for e-learning

Modification History

Release 1. CHCEDS042 Provide support for e-learning supersedes and is not equivalent to CHCEDS013 Use an e-learning management system.

Application

This unit describes the performance outcomes, skills and knowledge required to prepare for, implement and review student e-learning in the context of a pre-arranged course or program.

The unit applies to education support workers who operate under the guidance and supervision of a teacher or other educational professional. They work mainly with students in classroom settings in primary or secondary schools, as defined by State/Territory legislation.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Education Support

Unit Sector

Children's Education and Care

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare to support e-learning.
 - 1.1. Identify and access resources and processes that support and enable e-learning according to organisational requirements.
 - 1.2. Check functional effectiveness of e-learning management system against requirements.
 - 1.3. Identify any issues impacting effectiveness of e-learning management system and report to supervisor.
2. Implement e-learning support.
 - 2.1. Confirm learning outcomes with students and teachers and establish access to e-learning technology and materials according to individual needs and the e-learning strategy.
 - 2.2. Assist students through identified personal and technical support mechanisms and manage contingencies according to organisational policies and procedures.
 - 2.3. Use learning management system to track e-learning progress and outcomes according to the learning strategy and privacy requirements.
3. Review e-learning.
 - 3.1. Review the e-learning program for applicability to student needs and the organisation's capacity to support the process.
 - 3.2. Obtain feedback from students about their level of satisfaction with e-learning against set criteria.
 - 3.3. Gather feedback from other stakeholders on the use of the e-learning management system and e-learning approaches generally.
 - 3.4. Use feedback to identify areas for follow-up or improvement and document recommended changes in accordance with organisational policies and procedures.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below.

SKILLS	DESCRIPTION
Reading skills to:	review e-learning programs and feedback.
Writing skills to:	produce accurate, informative reports.
Oral communication skills to:	ask open and closed questions and actively listen to seek information from teachers and students and confirm understanding.
Problem-solving skills to:	identify hardware and software issues and contingencies to rectify.

Technology skills to: • navigate and use appropriate functions of an e-learning management system

Unit Mapping Information

Release 1. CHCEDS042 Provide support for e-learning supersedes and is not equivalent to CHCEDS013 Use an e-learning management system.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>