



Australian Government

CHCEDS011 Search and assess online information

Release: 2

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Modification History

Release	Comments
Release 2	<p>Updated:</p> <ul style="list-style-type: none"> • assessor requirements statement • foundation skills lead in statement • licensing statement • modification history to reflect 2012 standards <p>Equivalent outcome.</p>
Release 1	<p>This version was released in <i>CHC Community Services Training Package release 1.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Changes to elements and performance criteria.</p> <p>New evidence requirements for assessment.</p>

Application

This unit describes the skills and knowledge required to determine, locate and retrieve information using digital technologies in consultation with a teacher.

This unit applies to education support work in a variety of contexts and the work is to be undertaken with appropriate guidance, support and supervision by a nominated teacher or other education professional.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

1. Determine and assess information requirements in consultation with teacher

1.1 Identify and clarify the purpose and scope of the information required

1.2 Locate possible internal and external sources of online information

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

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|---|---|
| 1.3 | Find and use search engines and databases related to information required, in consultation with teachers, students and peer group |
| 1.4 | Determine and use key words and phrases to locate online information |
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| 2. Locate online information |
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| 2.1 | Identify websites and databases |
| 2.2 | Use logic and research skills to identify key words and phrases for the search |
| 2.3 | Navigate websites and locate information using key words and phrases identified for the topic |
| 2.4 | Access sufficient information to meet the needs of the research brief |
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| 3. Retrieve, evaluate and report on information |
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| 3.1 | Download and use information in accordance with the requirements of the research task |
| 3.2 | Ensure information is sufficient, current and accurate to meet requirements |
| 3.3 | Meet legal and ethical requirements relating to copyright and protection of information |

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>