



Australian Government

CHCECE015 Attend to daily functions in home based child care

Release: 2

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Modification History

Release	Comments
Release 2	<p>Updated:</p> <ul style="list-style-type: none"> • assessor requirements statement • foundation skills lead in statement • licensing statement • modification history to reflect 2012 standards <p>Equivalent outcome.</p>
Release 1	<p>This version was released in <i>CHC Community Services Training Package release 1.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to elements and performance criteria.</p> <p>New evidence requirements for assessment</p>

Application

This unit describes the skills and knowledge required to work with families to plan and attend to the daily functions as a home-based care provider.

This unit applies to those providing home-based care for children and may include the contexts of nanny, governess, home tutor or home help.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

1. Clarify and plan for daily functions related to the provision of care

1.1 Gather information from primary carer/s about the home-based care to be provided

1.2 Work in consultation with families about the expectations and limitations of the home-based care role

1.3 Identify specific needs of children and plan to

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accommodate these needs in collaboration with primary carer/s

1.4 Formalise and present to primary carer/s a plan for attending to daily care functions

1.5 Clarify with primary carer/s the processes for which concerns about care provisions or plans can be reviewed and/or renegotiated

2. Attend to agreed daily functions of home-based care

2.1 Attend to developmental needs of children within scope of home-based care practice and standards

2.2 Ensure health and safety of children in provision of all home-based care

2.3 Follow agreed processes, policies or standards for reporting health and safety concerns of children in home-based care

2.4 Develop and implement strategies that support the family's cultural, spiritual and value base when caring for the child

2.5 Respect and ensure confidentiality of family information accessed as part of job role and within provisions of legislation and duty of care

3. Respond to unexpected changes in home-based care

3.1 Work in consultation with primary carer/s about provision for unforeseen circumstances that may occur in home-based care

3.2 Discuss, clarify and document changes to expected daily tasks, to address unexpected circumstances and ensure best possible outcomes for the child

3.3 Communicate inability to attend to daily functions to child's primary carer/s to provide opportunity for alternative arrangements

3.4 Communicate promptly to primary carer/s any emergency situations relating to changes to home-based care arrangements

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4. Review daily care functions

4.1 Conduct a daily review of intended care functions and make variations according to the needs of the child and in consultation with the primary carer/s

4.2 Modify home-based care experiences to incorporate information gained from regular consultations with primary carer/s

4.3 Communicate regularly with primary carer/s about relevant issues or needs of children in home-based care environment

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4fle53>