



Australian Government

CHCCEL008 Plan, present and evaluate funeral and memorial ceremonies

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>CHC Community Services Training Package release 3.0</i> and meets the requirements of the 2012 Standards for Training Packages. New unit

Application

This unit describes the skills and knowledge required to address the specific needs of funeral and memorial ceremonies as a celebrant. It requires the ability to liaise with funeral industry personnel, and to develop, present and evaluate personalised ceremonies.

This unit applies to celebrants.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand Standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Plan funeral and memorial ceremonies

1.1 Accept referrals for funerals and memorials according to professional boundaries and protocols

1.2 Identify and confirm practical ceremony arrangements, requirements and limitations through liaison with funeral services and other personnel

1.3 Provide accurate and current information to clients about ceremony options

1.4 Use communication that acknowledges and respects client loss and grief issues

2. Develop personalised funeral

2.1 Gather information about the deceased in a sensitive

ELEMENT	PERFORMANCE CRITERIA
and memorial ceremony content	manner as a basis for ceremony content 2.2 Identify key loss and grief related issues required for input of the celebrant at various points in the ceremony. 2.3 Reflect on and use information provided about the deceased to develop ceremonial elements 2.4 Develop eulogy or integrate life story into ceremony based on client wishes and information 2.5 Refine and finalise content in consultation with client 2.6 Identify and organise required resources
3. Present funeral and memorial ceremonies	3.1 Liaise with other service providers at the ceremony to support smooth running of ceremony 3.2 Facilitate and lead the orderly progression of the ceremony according to the ceremony design and provide clear directions as required 3.3 Present the ceremony as agreed using presentation techniques suited to the nature of the occasion 3.4 Include ceremony participants according to agreed ceremony arrangements
4. Evaluate funeral/memorial ceremonies	4.1 Seek feedback from clients at an appropriate time about services provided 4.2 Reflect on own performance and services and identify areas of strength and potential improvement 4.3 Document evaluation outcomes and use to enhance future practice

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>