CHCCDE014 Facilitate the development of community capacity to manage place making

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Modification History

Release	Comments
Release 1	This version was released in *CHC Community Services Training Package release 2.0* and meets the requirements of the 2012 Standards for Training Packages. Significant changes to performance criteria New evidence requirements for assessment including volume and frequency requirements Significant changes to knowledge evidence

Application

This unit describes the skills and knowledge required to identify, implement and review methods for improving community knowledge and involvement in "place" management practices using partnership building.

This unit applies to workers in both health and community sectors and/or a community development work context. Workers at this level will be part of a professional team and have the responsibility of supervision of others.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Elements define the essential outcomes	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Research and display the diversity of issues and factors that describe a place	1.1 Gather and collate demographic data on community 1.2 Identify and document current and future community support and growth impacts 1.3 Identify and document current and future demand on community resources 1.4 Identify community based assets, skills, and resources which can be mobilised to maximise place 1.5 Analyse data to identify the composition,

ELEMENT	PERFORMANCE CRITERIA
	characteristics and planning issues of the local or regional community
	1.6 Display information compiled from these activities and communicate to stakeholders to support future recommendations and actions
2. Support community through information, skills and opportunities for involvement in place management	2.1 Identify, research and collate relevant information to assist in the assessment of current community knowledge, skills and opportunities to determine scope of community involvement in a project
	2.2 Establish links with community interest groups, government and non-government organisations and agencies and the broader community to scope the community priorities, skill level and partnership opportunities
	2.3 Utilise various mechanisms to engage the community in a working partnership with the agency
	2.4 Document gaps between community expectations and current place management practices
	2.5 Research necessary modifications or improvements to existing place management practices to meet community expectations
	2.6 Identify and document new locations and places which require the implementation of place management practices or activities in the community
3. Identify and assess effectiveness of methods to create and increase community awareness of the agency's role and purpose in managing place	3.1 Collate and analyse data on the effectiveness of various engagement methods in the context of known community data and place planning objectives
	3.2 Develop criteria for determining the range and effectiveness of consultative methods and apply to determine relative opportunities for community participation
	3.3 Apply specialist knowledge and skills to determine the most suitable methods for the identified community and place
	3.4 Identify resources to support community to succeed in plan implementation

ELEMENT	PERFORMANCE CRITERIA
4. Develop a place plan	4.1 Identify barriers, supports and additional resources required that may impact plan success
	4.2 Develop the plan through participation of the broad community, businesses, other government and non-government agencies and organisations
	4.3 Advertise and/or exhibit the plan and incorporate feedback in accordance with agency policies, protocols and procedures
	4.4 Present the plan to key decision-makers for endorsement
	4.5 Incorporate any amendments from key stakeholders
	4.6 Disseminate the plan to relevant agency or departmental personnel who will be involved in implementation
	4.7 Return the plan to the community for celebration and acknowledgment of completion
5. Manage and review implementation of place plan	5.1 Develop qualitative and quantitative performance measuring processes to be confirmed by the community
	5.2 Through participation of the community, regularly collect, analyse and display qualitative and quantitative data to provide accurate measures of implementation performance and progress
	5.3 Use information obtained during performance monitoring, both within and outside of the place, to modify and/or further develop the planned implementation program
	5.4 Ensure the community maintains interest and sense of ownership in implementation of plan

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53