![Australian Government]

CHCCDE012 Work within organisation and government structures to enable community development outcomes

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in *CHC Community Services Training Package release 2.0* and meets the requirements of the 2012 Standards for Training Packages. Significant changes to performance criteria New evidence requirements for assessment including volume and frequency requirements Significant changes to knowledge evidence

Application

This unit describes the skills and knowledge required to work within community and government structures to enable community development processes.

This unit applies to workers in both health and community sectors and/or a community development work context. Workers at this level will be part of a professional team and have the responsibility of supervision of others.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Elements define the essential outcomes	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Work within the structures and process of the organisation	1.1 Identify and work within the management and governance structure, philosophy and purpose of own organisation 1.2 Work within lines of decision-making and accountability in contributing to planning processes in relation to organisation's community development activities 1.3 Ensure decisions and processes are documented and accessible to all involved

ELEMENT	PERFORMANCE CRITERIA
2. Assess extent to which organisation supports community development work	2.1 Plan for aspects of the management structure, philosophy and purpose, governance structures, policies and procedures which are supportive of community development work
	2.2 Plan for aspects of the management structure, philosophy and purpose, governance structures, policies and procedures which may create barriers to community development work
3. Utilise all levels of government for community development activities and projects	3.1 Research all levels of government that provide community funding
	3.2 Identify current and possible future funding sources for community resources and programs
	3.3 Plan for government policy barriers and, with community members, identify strategies to support change
	3.4 Develop strategic alliances between organisation, community members and relevant government agencies to support community development activities
	3.5 Proactively seek opportunities to influence government decision and policy making in line with community issues and priorities
	3.6 Ensure community development activities and projects adhere to relevant commonwealth, state/territory and local government legal requirements
	3.7 Regularly update information about current legal requirements and if appropriate, develop proposals to modify organisation policy and procedures in relation to community development activities
4. Maintain the profile of community development work within the organisation	4.1 Use formal and informal networks to communicate the organisation's community development activities and achievements
	4.2 Use a range of communication media and activities to convey information about community development activities and achievements of the organisation to encourage support and interest
	4.3 Seek and utilise opportunities to promote the organisation and its community development work and activities

SkillsIQ

ELEMENT	PERFORMANCE CRITERIA
	4.4 Display confidentiality and sensitivity in details, content and extent of public comment on organisation's activities
5. Maintain management support for community development activities and projects	5.1 Identify and advise management of political, social, cultural and economic trends that may impact on community development activities and projects
	5.2 Ensure community development activities and project work is within the policies and procedures of the organisation
	5.3 Promptly address problems in implementing defined procedures to ensure resolution
	5.4 Identify and seek to resolve conflict between organisation policies and community or public issues
	5.5 Ensure information about community development activities and projects is provided within the management structures to facilitate effective and informed deliberations and decision-making

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53