CHC52015 Diploma of Community Services
## CHC52015 Diploma of Community Services

### Modification History

<table>
<thead>
<tr>
<th>Release</th>
<th>Comments</th>
</tr>
</thead>
</table>
| **Release 2** | This version was released in *CHC Community Services Training Package release 3.0*  
Client service's qualifications also merged to this qualification:  
Merged: CHC50612/CHC50812/CHC51108/CHC51812/CHC51912/CHC52008/CHC52212  
Statutory & forensic child, youth & family welfare specialisation added.  
Units of competency updated (see mapping at www.cshisc.com.au).  
Equivalent outcome. |
| **Release 1** | This version was released in *CHC Community Services Training Package release 2.0* and meets the requirements of the 2012 Standards for Training Packages.  
Merged CHC50612/CHC50812/CHC52008/CHC52212.  
Significant changes to core units. Change in packaging rules.  
Removal of entry requirements. Minimum work requirements of 100 hours. |
Qualification Description

This qualification reflects the roles of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program coordination or the development of new business opportunities.

Note that the Statutory & forensic child, youth & family welfare specialisation must be achieved in order to meet the minimum education requirements for child protection and youth justice practice in Victoria. In addition, to meet the minimum education requirements for entry into child protection practice in Victoria, diploma qualifications must be approved by the Australian Community Workers Association (ACWA).

To achieve this qualification, the candidate must have completed at least 100 hours of work as detailed in the Assessment Requirements of units of competency.

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.
Packaging Rules

Total number of units = 16

- 8 core units
- 8 elective units, consisting of:
  - at least 6 units from the electives listed below
  - up to 2 units from the electives listed below, any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Diploma of Community Services*. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for each specialisation:

- at least 4 Group A electives must be selected for award of the *Diploma of Community Services (Case Management)*
- at least 3 Group B electives must be selected for award of the *Diploma of Community Services (Social Housing)*
- all Group C electives must be selected for award of the Diploma of Community Services (*Statutory & forensic child, youth & family welfare*)

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

- CHCCCS007 Develop and implement service programs
- CHCCOM003 Develop workplace communication strategies
- CHCDEV002 Analyse impacts of sociological factors on clients in community work and services
- CHCDIV003 Manage and promote diversity
- CHCLEG003 Manage legal and ethical compliance
- CHCMGT005 Facilitate workplace debriefing and support processes
- CHCPRP003 Reflect on and improve own professional practice
- HLTWHS004 Manage work health and safety

Elective units

**Group A electives – CASE MANAGEMENT specialisation**

- CHCCCS004 Assess co-existing needs
CHCCSM004  Coordinate complex case requirements
CHCCSM005  Develop, facilitate and review all aspects of case management
CHCCSM006  Provide case management supervision
CHCCSM007  Undertake case management in a child protection framework

**Group B electives – SOCIAL HOUSING specialisation**
CHCADV004  Represent organisation in court or tribunal
CHCOSOH002  Manage and maintain tenancy agreements and services
CHCOSOH008  Manage head lease
CHCOSOH009  Develop quality systems in line with registration standards
CHCOSOH011  Develop social housing enterprise opportunities
CHCOSOH012  Acquire properties by purchase or transfer
CPPDSM5005A  Contribute to a detailed property feasibility study
CPPDSM5013A  Develop a tenancy mix strategy
CPPDSM5022A  Implement asset management plan
CPPDSM5026A  Manage a consultant property project team
CPPDSM5034A  Monitor performance of property or facility portfolio
CPPDSM6007A  Develop lifecycle asset management plan

**Group C electives – STATUTORY & FORENSIC CHILD, YOUTH & FAMILY WELFARE specialisation**
CHCCCS004  Assess co-existing needs
CHCCSL001  Establish and confirm the counselling relationship
CHCCSM005  Develop, facilitate and review all aspects of case management
CHCCDE011  Implement community development strategies
CHCDEV001  Confirm client developmental status
CHCMHS013  Implement trauma informed care
CHCPRT001  Identify and respond to children and young people at risk
CHCPRT003  Work collaboratively to maintain an environment safe for children and young people

Other electives
CHCADV002  Provide advocacy and representation services
CHCADV003  Represent clients in court
CHCADV005  Provide systems advocacy services
CHCAGE001  Facilitate the empowerment of older people
CHCAOD004  Assess needs of client with alcohol and other drugs issues
CHCAOD005  Provide alcohol and other drug withdrawal services
CHCAOD007  Develop strategies for alcohol and other drugs relapse prevention and management
CHCAOD008  Provide advanced interventions to meet the needs of clients with alcohol and other drugs issues
CHCAOD009  Develop and review individual alcohol and other drugs treatment plans
CHCCCS003  Increase the safety of individuals at risk of suicide
CHCCCS009  Facilitate responsible behaviour
CHCCCS019  Recognise and respond to crisis situations
CHCCCS024  Support individuals with autism spectrum disorder
CHCCDE007  Develop and provide community projects
CHCCDE008  Support community action
CHCCDE009  Develop and Support community leadership
CHCCDE010 Develop and lead community engagement strategies to enhance participation
CHCCDE012 Work within organisation and government structures to enable community development outcomes
CHCCDE015 Develop and implement a community renewal plan
CHCCOM004 Present information to stakeholder groups
CHCCSL002 Apply specialist interpersonal and counselling interview skills
CHCCSL003 Facilitate the counselling relationship and process
CHCCSL007 Support counselling clients in decision-making processes
CHCDEV003 Analyse client information for service planning and delivery
CHCDFV006 Counsel clients affected by domestic and family violence
CHCDFV007 Work with users of violence to effect change
CHCDIS005 Develop and provide person-centered service responses
CHCDIS006 Develop and promote positive person-centered behaviour supports
CHCDIS008 Facilitate community participation and social inclusion
CHCDIS010 Provide person-centered services to people with disability with complex needs
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU002 Plan health promotion and community intervention
CHCEDU003 Provide sexual and reproductive health information to clients
CHCEDU004 Develop, implement and review sexual and reproductive health education programs
CHCEDU009 Provide parenting, health and well-being education
CHCFAM001 Operate in a family law environment
CHCFAM003  Support people to improve relationships
CHCFAM004  Facilitate changeovers
CHCFAM005  Facilitate and monitor contact
CHCFAM006  Assist families to self-manage contact
CHCGRP002  Plan and conduct group activities
CHCINM001  Meet statutory and organisation information requirements
CHCLLN001  Respond to client language, literacy and numeracy needs
CHCMGT001  Develop, implement and review quality framework
CHCMGT002  Manage partnership agreements with service providers
CHCMGT003  Lead the work team
CHCMGT004  Secure and manage funding
CHCMGT006  Coordinate client directed services
CHCMHS001  Work with people with mental health issues
CHCMHS002  Establish a self-directed recovery relationship
CHCMHS003  Provide recovery oriented mental health services
CHCMHS004  Work collaboratively with the care network and other services
CHCMHS005  Provide services to people with co-existing mental health and alcohol and other drugs issues
CHCMHS006  Facilitate the recovery process with the person, family and carers
CHCMHS008  Promote and facilitate self advocacy
CHCMHS011  Assess and promote social, emotional and physical wellbeing
CHCPOL002  Develop and implement policy
CHCPOL003 Research and apply evidence to practice
CHCPRP001 Develop and maintain networks and collaborative partnerships
CHCPRP003 Reflect on and improve own professional practice
CHCPRP004 Promote and represent the service
CHCPRP005 Engage with health professionals and the health system
CHCPRT002 Support the rights and safety of children and young people
CHCPRT008 Provide supervision in a secure system
CHCSET001 Work with forced migrants
CHCSET002 Undertake bicultural work with forced migrants in Australia
CHCSOH001 Work with people experiencing or at risk of homelessness
CHCYTH001 Engage respectfully with young people
CHCYTH004 Respond to critical situations
CHCYTH005 Develop and implement procedures to enable young people to address their needs
CHCYTH010 Provide services for young people appropriate to their needs and circumstances
CHCYTH012 Manage service response to young people in crisis
HLTAID006 Provide advanced first aid
BSBATSIW515 Secure funding
BSBFIM501 Manage budgets and financial plans
BSBHRM506 Manage recruitment selection and induction processes
BSBHRM513 Manage workforce planning
BSBINN601 Lead and manage organisational change
BSBMGT404  Lead and facilitate off-site staff
BSBMGT502  Manage people performance
BSBMGT516  Facilitate continuous improvement
BSBMGT605  Provide leadership across the organisation
BSBPMG511  Manage project scope
BSBPMG512  Manage project time
BSBPMG513  Manage project quality
BSBPMG514  Manage project cost
BSBPMG515  Manage project human resources
BSBPMG516  Manage project information and communication
BSBPMG519  Manage project stakeholder engagement
BSBPMG522  Undertake project work
BSBPUB504  Develop and implement crisis management plans
BSBRSK501  Manage risk
BSBWOR403  Manage stress in the workplace
BSBWOR502  Lead and manage team effectiveness
CPPSEC3013A Control person using empty hand techniques
PSPGOV506A Support workplace coaching and mentoring
TAEDELI502A Provide advanced facilitation practice

Qualification Mapping Information
No equivalent qualification.

Links

Companion volumes from the CS&HISC website - http://www.cshisc.com.au