CHC51115 Diploma of Financial Counselling

Release 1
CHC51115 Diploma of Financial Counselling

Modification History

<table>
<thead>
<tr>
<th>Release</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release 1</td>
<td>This version was released in <em>CHC Community Services Training Package release 3.0</em> and meets the requirements of the 2012 Standards for Training Packages. Change in packaging rules Significant changes to core units Supersedes CHC52108</td>
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</tbody>
</table>
Qualification Description

This qualification reflects the role of financial counsellors working in the following two contexts.

- **Generalist financial counsellors** who work in a variety of agencies that meet the requirements for the Australian Securities and Investments Commission (ASIC) exemption from a financial services or credit licence under ASIC class order 10/1063. Financial counsellors work across a variety of metropolitan, rural and remote settings.

- **Rural financial counsellors** who undertake specialised financial counselling work that assists primary producers and rural small business owners in debt, and are employed in agencies funded for this purpose. These agencies meet the requirements for the ASIC exemption from a financial services/credit licence by meeting the conditions of ASIC class order 11/926.

All financial counsellors have specialist knowledge of legal remedies and options to manage debt and financial difficulty and are advocates who work in a model of social justice and client empowerment.

This qualification is NOT related to the work performed by financial planners or financial advisers whose role is to provide clients with strategies to address their investment options and require a financial services licence for their work under the *National Consumer Credit Protection Act 2010*. This qualification is also not appropriate for financial capability workers.

This qualification does NOT refer to therapeutic counselling. Psychological issues, which affect individuals, families and groups such as gambling, substance abuse, child abuse and mental or physical health problems require referral to a professionally qualified practitioner. However, a recognition of, and an ability to work within, a counselling framework and the way in which other issues may interact with financial issues is highly relevant to financial counselling practice.

To achieve this qualification, the candidate must have completed 220 hours of work as detailed in the Assessment Requirements of units of competency.
Packaging Rules

Total number of units = 17

- 14 core units
- 3 elective units, consisting of:
  - up to 3 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the Diploma of Financial Counselling. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for specialisation:
At least 3 units from Group A must be selected for the award of Diploma of Financial Counselling (Rural), including CHCFIN004 Provide rural financial counselling services

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>CHCADV001</td>
<td>Facilitate the interests and rights of clients</td>
</tr>
<tr>
<td>CHCADV005</td>
<td>Provide systems advocacy services</td>
</tr>
<tr>
<td>CHCCCS019</td>
<td>Recognise and respond to crisis situations</td>
</tr>
<tr>
<td>CHCCDE002</td>
<td>Develop and implement community programs</td>
</tr>
<tr>
<td>CHCCSL001</td>
<td>Establish and confirm the counselling relationship</td>
</tr>
<tr>
<td>CHCCSL002</td>
<td>Apply specialist interpersonal and counselling interview skills</td>
</tr>
<tr>
<td>CHCCSL003</td>
<td>Facilitate the counselling relationship and process</td>
</tr>
<tr>
<td>CHCCSL007</td>
<td>Support counselling clients in decision-making processes</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCFIN001</td>
<td>Facilitate the financial counselling process</td>
</tr>
<tr>
<td>CHCFIN002</td>
<td>Identify and apply technical information to assist clients with financial issues</td>
</tr>
<tr>
<td>CHCFIN003</td>
<td>Develop and use financial counselling tools and techniques</td>
</tr>
<tr>
<td>CHCLEG002</td>
<td>Interpret and use legal information</td>
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<tr>
<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
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Elective units

Group A electives – RURAL FINANCIAL COUNSELLING specialisation

CHCFIN004 Provide rural financial counselling services
AHCAGB501A Develop climate risk management strategies
AHCAGB503A Plan and monitor production processes
AHCBUS506A Develop and review a business plan
AHCBUS508A Prepare and monitor budgets and financial reports

Other electives

CHCCCS003 Increase the safety of individuals at risk of suicide
CHCCCS004 Assess co-existing needs
CHCCCOM002 Use communication to build relationships
CHCCCOM003 Develop workplace communication strategies
CHCCSM004 Coordinate complex case requirements
CHCCSM005 Develop, facilitate and review all aspects of case management
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCMHS005 Provide services to people with co-existing mental health and alcohol and other drugs issues
CHCSET001 Work with forced migrants
CHCSET002 Undertake bicultural work with forced migrants in Australia
CHCSOH001 Work with people experiencing or at risk of homelessness
CHCSOH010 Work with clients within the social housing system
HLTWHS003 Maintain work health and safety

Qualification Mapping Information

No equivalent qualification
Links

Companion volumes from the CS&HISC website - http://www.cshisc.com.au