CHC41115 Certificate IV in Employment Services
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Modification History

<table>
<thead>
<tr>
<th>Release</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Release 1</td>
<td>This version was released in <em>CHC Community Services Training Package release 3.0</em> and meets the requirements of the 2012 Standards for Training Packages. Merged CHC30912/CHC42012. Change in packaging rules. Significant changes to core units.</td>
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Qualification Description

This qualification reflects the role of individuals who provide employment services to both job seekers and employers. They use specialised knowledge to support individual job seekers in locating, securing and maintaining employment, and to assist employers in meeting their recruitment needs.

*No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.*
Packaging Rules

Total number of units = 14

- 9 core units
- 5 elective units, consisting of:
  - up to 5 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCCS016 Respond to client needs
CHCCOM002 Use communication to build relationships
CHCDIV001 Work with diverse people
CHCECD001 Analyse and apply information that supports employment and career development
CHCECD002 Deliver and monitor contracted employment services
CHCECD003 Promote job seekers to employers
CHCECD006 Develop and monitor employment plans
CHCLEG001 Work legally and ethically
CHCPRP001 Develop and maintain networks and collaborative partnerships

Elective units

CHCADV001 Facilitate the interests and rights of clients
CHCCCS004 Assess co-existing needs
CHCCCS006 Facilitate individual service planning and delivery
CHCCSM004 Coordinate complex case requirements
CHCDIS007 Facilitate the empowerment of people with disability
CHCDIS010 Provide person-centred services to people with disabilities with complex needs
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECD004 Deliver and monitor Australian Apprenticeships arrangements
CHCECD005  Deliver employment services to employers
CHCECD007  Maximise participation in work by people with disability
CHCECD009  Conduct career guidance interviews
CHCLLN001  Respond to client language, literacy and numeracy needs
CHCMHS001  Work with people with mental health issues
BSBEMS401  Develop and implement business development strategies to expand client base
BSBEMS402  Develop and implement strategies to source and assess candidates
BSBEMS403  Develop and provide employment management services to candidates
BSBEMS404  Manage the recruitment process for client organisations
BSBMKG413  Promote products and services
BSBRSK401  Identify risk and apply risk management processes
TAEDEL401A  Plan, organise and deliver group-based learning
TAEDEL402A  Plan, organise and facilitate learning in the workplace

Qualification Mapping Information
No equivalent qualification

Links
Companion volumes from the CS&HISC website - http://www.cshisc.com.au