CHC34015 Certificate III in Active Volunteering
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Modification History

<table>
<thead>
<tr>
<th>Release</th>
<th>Comments</th>
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</table>
| Release 2 | This version was released in *CHC Community Services Training Package release 3.0*  
Units of competency updated (see mapping at www.cshisc.com.au).  
Equivalent outcome. |
| Release 1 | This version was released in *CHC Community Services Training Package release 2.0* and meets the requirements of the 2012 Standards for Training Packages.  
Significant changes to core units. Minimum work requirement of 20 hours. |

Qualification Description

This qualification reflects the role of people working in a volunteer capacity across a range of industries and organisations in a variety of contexts.

At this level, work takes place under the direction of others and supervision may be direct or indirect. Volunteers may also be required to lead volunteer teams and have limited responsibility for the output of others within a project or event.

Organisations may require volunteers to undergo relevant background checks.

To achieve this qualification, the candidate must have completed at least 20 hours of volunteer work as detailed in the Assessment Requirements of units of competency.

*No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.*
Packaging Rules

Total number of units = 10

- 6 core units
- 4 elective units, consisting of:
  - up to 4 units from the electives listed below, any endorsed Training Packages or accredited course - these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>CHCCOM002</td>
<td>Use communication to build relationships</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCVOLO01</td>
<td>Be an effective volunteer</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
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</tbody>
</table>

Elective units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>CHCADV001</td>
<td>Facilitate the interests and rights of clients</td>
</tr>
<tr>
<td>CHCADV003</td>
<td>Represent clients in court</td>
</tr>
<tr>
<td>CHCAGE001</td>
<td>Facilitate the empowerment of older people</td>
</tr>
<tr>
<td>CHCAOD001</td>
<td>Work in an alcohol and other drugs context</td>
</tr>
<tr>
<td>CHCCCS011</td>
<td>Meet personal support needs</td>
</tr>
<tr>
<td>CHCCCS015</td>
<td>Provide individualised support</td>
</tr>
<tr>
<td>CHCCCS017</td>
<td>Provide loss and grief support</td>
</tr>
<tr>
<td>CHCCCS023</td>
<td>Support independence and well being</td>
</tr>
<tr>
<td>CHCCCS024</td>
<td>Support individuals with autism spectrum disorder</td>
</tr>
<tr>
<td>CHCCCS026</td>
<td>Transport individuals</td>
</tr>
<tr>
<td>CHCCCS027</td>
<td>Visit client residence</td>
</tr>
<tr>
<td>CHCCCS028</td>
<td>Provide client-centred support to people in crisis</td>
</tr>
</tbody>
</table>
CHCCDE003 Work within a community development framework
CHCCDE005 Develop and support relevant community resources
CHCCOM001 Provide first point of contact
CHCDFV001 Recognise and respond appropriately to domestic and family violence
CHCDIS007 Facilitate the empowerment of people with disability
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDS001 Comply with legislative, policy and industrial requirements in the education environment
CHCEDS002 Assist in implementation of planned educational programs
CHCEDS012 Set up and sustain individual and small group learning areas
CHCEDS014 Support students with English as a second language
CHCEDS016 Support learning for students with disabilities in a classroom environment
CHCEDS018 Support students with additional needs in the classroom environment
CHCEDU005 Work with clients to identify financial literacy education needs
CHCEDU006 Improve clients fundamental financial literacy
CHCEDU007 Provide group education on consumer credit and debt
CHCGRP001 Support group activities
CHCHCS001 Provide home and community support services
CHCLLN001 Respond to client language, literacy and numeracy needs
CHCLLN002 Support adult language and literacy learning
CHCLLN003 Support adult numeracy learning
CHCMHS001 Work with people with mental health issues
CHCPOL001 Contribute to the review and development of policies
CHCPRP001 Develop and maintain networks and collaborative partnerships
CHCPRT001 Identify and respond to children and young people at risk
CHCPRT002 Support the rights and safety of children and young people
CHCPRT003  Work collaboratively to maintain an environment safe for children and young people
CHCSET001  Work with forced migrants
CHCSOH001  Work with people experiencing or at risk of homelessness
CHCVOL002  Lead volunteer teams
CHCYTH001  Engage respectfully with young people
CHCYTH003  Support young people to create opportunities in their lives
HLTAAP001  Recognise healthy body systems
HLTAHW006  Facilitate and advocate for the rights and needs of clients and community members
HLTAHW044  Advocate on behalf of the community
HLTAID003  Provide first aid
HLTAID006  Provide advanced first aid
HLTFSE001  Follow basic food safety practices
HLTFSE002  Provide ward or unit based food preparation and distribution services
HLTFSE005  Apply and monitor food safety requirements
HLTINF001  Comply with infection prevention and control policies and procedures
BSBCMM401  Make a presentation
BSBINM301  Organise workplace information
BSBMGT401  Show leadership in the workplace
BSBWOR204  Use business technology
BSBWOR302  Work effectively as an off-site worker
CUECOR01C  Manage own work and learning
SIRXIND101  Work effectively in customer service environment
SITHFAB201  Provide responsible service of alcohol
SITXFSA202  Transport and store food
TAEDEL301A  Provide work skill instruction

**Qualification Mapping Information**

No equivalent qualification.

**Links**

Companion volumes from the CS&HISC website - http://www.cshisc.com.au