



Australian Government

Department of Education, Employment and Workplace Relations

BSB60707 Advanced Diploma of Project Management

Revision Number: 1

BSB60707 Advanced Diploma of Project Management

Modification History

Not applicable.

Description

Descriptor

This qualification reflects the role of individuals who analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies. Their knowledge base may be specialised or broad. These individuals are often accountable for group outcomes.

Job Roles

- Branch/Section Leader - Project Management
- Project Manager
- Project Manager - Construction/Health.
-

Pathways Information

Qualification Pathways

Entry requirements

There are no entry requirements for this qualification.

Pathways into the qualification

Candidates may enter the qualification through a number of entry points including:

- BSB51407 Diploma of Project Management or other relevant qualification/s

OR

- with extensive vocational experience in the leadership of projects and teams but without a formal project management qualification.

Examples of indicative job roles for candidates seeking entry based upon their vocational experience include:

- Project Leader
- Project Management Facilitator
- Project or Program Administrator.

This breadth of expertise would equate to the competencies required to undertake this qualification.

Pathways from the qualification

After achieving this qualification candidates may choose to undertake studies at higher education level.

Licensing/Regulatory Information

Licensing, Legislative, Regulatory or Certification Considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

Qualification Code and Title

The following table contains a summary of the Employability Skills required by industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • consulting and negotiating contracts as required • consulting with stakeholders and others on managing a range of project plans • developing and managing formal and informal communication networks • developing communication management plans and activities • negotiating solutions to new and emerging issues • producing a wide range of reports, visual presentations and charts to document project progress, milestones and outcomes • utilising excellent interpersonal skills to consult, question, clarify and evaluate information
Teamwork	<ul style="list-style-type: none"> • assigning responsibilities and supporting project managers • demonstrating high level positive leadership and personnel management • providing feedback while managing delivery environments of projects
Problem-solving	<ul style="list-style-type: none"> • analysing, coordinating and refining budgets • coordinating conflicting requirements of individual projects • designing control mechanisms for integrated projects • managing human resources requirements using a range of problem-solving and decision making strategies
Initiative and enterprise	<ul style="list-style-type: none"> • applying learning about ergonomic activities to develop improved processes • identifying improvements to work design and organisation • reviewing processes to inform future activity
Planning and organising	<ul style="list-style-type: none"> • designing the work environment by matching people, their activities, equipment and systems • managing within a quality management system, the complex interrelationships between projects including scope, risk, resources, time, cost, quality and communication • tracking and monitoring projects

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
Self-management	<ul style="list-style-type: none"> • planning own work • selecting and prioritising projects within scope of one's job role • working within organisational policies and procedures, and legislative requirements
Learning	<ul style="list-style-type: none"> • establishing and implementing systems for ongoing development and training of personnel • passing on to higher authority, lessons learned from integrated project management
Technology	<ul style="list-style-type: none"> • using a range of software including project management specific programs and databases to analyse information • using electronic communication devices and processes such as internet, intranet, email to produce written correspondence, Gantt charts, schedules and reports • using technology to assist the management of information and to assist the planning process

Packaging Rules

Packaging Rules	
Total number of units = 9	
9 core units	
Core units	
Project Management	
BSBPMG601A	Direct the integration of projects
BSBPMG602A	Direct the scope of a project program
BSBPMG603A	Direct time management of a project program
BSBPMG604A	Direct cost management of a project program
BSBPMG605A	Direct quality management of a project program
BSBPMG606A	Direct human resources management of a project program
BSBPMG607A	Direct communications management of a project program
BSBPMG608A	Direct risk management of a project program
BSBPMG609A	Direct procurement and contracting for a project program

