Australian Government

Department of Education, Employment and Workplace Relations

BSB41407 Certificate IV in Occupational Health and Safety

Revision Number: 2

INDUSTRY
SKILLS
COUNCILS
Creating Australia's Future

BSB41407 Certificate IV in Occupational Health and Safety

Modification History

Release	Comments
Release 2	New release of this Qualification released with *version 6 of BSB07* Business *Services Training Package*. • Outdated advice removed • Unit codes updated: • BSBCUS401A now BSBCUS401B • BSBCUS402A now BSBCUS402B • BSBITS401A now BSBITS401B

Description

Descriptor
This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. This qualification would suit an OHS officer in a full-time dedicated role who works under the supervision of an OHS Coordinator or OHS Manager.

Job Roles

• Occupational Health and Safety Coordinator
• Occupational Health and Safety Officer.
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Pathways Information

Qualification Pathways

Entry requirements
There are no entry requirements for this qualification.

Pathways into the qualification
Candidates may enter the qualification through a number of entry points including:

• BSB30707 Certificate III in Occupational Health and Safety or other relevant Certificate III qualification

OR

- with extensive vocational experience in occupational health and safety roles.

Examples of indicative job roles for candidates seeking entry based upon their vocational experience include:

- Health and Safety Representative
- Health and Safety Committee Member
- Health and Safety Assistant.

This breadth of expertise would equate to the competencies required to undertake this qualification.

Pathways from the qualification
After achieving this qualification candidates may undertake:

- BSB51307 Diploma of Occupational Health and Safety.
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Licensing/Regulatory Information

Licensing, **Legislative**, **Regulatory or Certification Considerations**
There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
The following table contains a summary of the Employability Skills required by industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.	
Employability Skill	**Industry/enterprise requirements for this qualification include**:
Communication	• establishing communication with emergency management services and talking with the casualty, bystanders and medical staff in an emergency situation
Teamwork	• establishing return to work programs with rehabilitation providers, relevant managers and the employee • working as part of a group to request occupational health and safety
Problem-solving	• assessing risks to first aiders and others, and determining an appropriate response
Initiative and enterprise	• identifying possible improvements to occupational health and safety, and contributing these to the decision making process
Planning and organising	• planning documents such as occupational health and safety action plans based on the purpose, appropriate format, means of communication and logical presentation of data, information and knowledge
Self-management	• planning work priorities
Learning	• applying learning about occupational health and safety processes to future operations • identifying training needs of people with occupational health and safety responsibilities and providing the training
Technology	• using communication technology, including media and equipment, to talk to emergency management services • using software systems to record and file documentation for hazard identification and risk assessment

Packaging Rules

Total number of units = **9**

9 elective units

     Innovation and Business Skills Australia

6 elective units must be selected from the **Group A units** listed below including:

- BSBOHS408A   Assist with compliance with OHS and other relevant laws

AND AT LEAST ONE OF:

- BSBOHS405B   Contribute to the implementation of emergency procedures

OR

- BSBOHS406C   Use equipment to conduct workplace monitoring

At least **1 elective unit** must be selected from the **Group A** or **Group B** units listed below.

The remaining **2 elective units** may be selected from the **Group A** or **Group B** units listed below, or any currently endorsed Training Package or accredited course at the same qualification level. If not listed below, **1 unit** may be selected from a Certificate III or Diploma qualification.

Elective units must be relevant to the work outcome, local industry requirements and the qualification level.

Elective units

Group A units

BSBOHS401B OHS	Contribute to the implementation of a systematic approach to managing
BSBOHS402B	Contribute to the implementation of the OHS consultation process
BSBOHS403B	Identify hazards and assess OHS risks
BSBOHS404B	Contribute to the implementation of strategies to control OHS risk
BSBOHS405B	Contribute to the implementation of emergency procedures
BSBOHS406C	Use equipment to conduct workplace monitoring
BSBOHS408A	Assist with compliance with OHS and other relevant laws

Group B units

Creative Thinking

BSBCRT501A   Originate and develop concepts

Customer Service

BSBCUS401B	Coordinate implementation of customer service strategies
BSBCUS402B	Address customer needs

Financial Administration

BSBFIA402A Report on financial activity

General Administration

BSBADM409A   Coordinate business resources

Innovation

BSBINN301A Promote innovation in a team environment

Interpersonal Communication

BSBCMM401A   Make a presentation

IT Support

BSBITS401B Maintain business technology

Marketing

BSBMKG413A   Promote products and services

BSBMKG414B   Undertake marketing activities

Occupational Health and Safety

BSBOHS407A   Monitor a safe workplace

Project Management

BSBPMG510A   Manage projects

Relationship Management

BSBREL401A   Establish networks

Research

BSBRES401A Analyse and present research information

Risk Management

BSBRSK401A   Identify risk and apply risk management processes

Sustainability

BSBSUS301A Implement and monitor environmentally sustainable work practices

Writing

BSBWRT401A   Write complex documents

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