



Australian Government

BSB30712 Certificate III in Work Health and Safety

Release: 1

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Modification History

Release	Comments
Release 1	<p>This Qualification first released with <i>BSB07 Business Training Package version 7.0</i>.</p> <p>Replaces and is equivalent to BSB30707 Certificate III in Occupational Health and Safety.</p> <p>Total number of units reduced from 12 to 10, number of core units reduced from 7 to 5.</p>

Description

This qualification is suitable for people who take on work health and safety (WHS) responsibilities in addition to their main duties. They may provide technical advice and support to a team.

The qualification reflects the role of skilled operators who apply a broad range of competencies in varied work contexts.

Pathways Information

Pathways into the qualification

Preferred pathways for candidates entering this qualification include:

- BSB20112 Certificate II in Business or other relevant Certificate II qualifications
- OR
- vocational experience working in WHS roles without a formal qualification.

Pathways from the qualification

- BSB41412 Certificate IV in Work Health and Safety.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> identifying, recording and communicating to others the duties, rights and responsibilities of individuals and parties in the consultation process
Teamwork	<ul style="list-style-type: none"> raising relevant WHS issues in meetings and supporting others to do so
Problem-solving	<ul style="list-style-type: none"> identifying and taking appropriate action on non-compliance with legislation
Initiative and enterprise	<ul style="list-style-type: none"> recognising limits of own expertise and legal duties, and accessing help and advice when required
Planning and organising	<ul style="list-style-type: none"> choosing appropriate methods for hazard identification and risk assessment
Self-management	<ul style="list-style-type: none"> sequencing tasks and meeting timelines
Learning	<ul style="list-style-type: none"> using relevant sources to keep up-to-date with legislation
Technology	<ul style="list-style-type: none"> searching for, accessing and downloading electronic documents and software

Packaging Rules

Total number of units = 10

5 core units *plus*

5 elective units of which:

- at least 3 units must be from the elective units below
- up to 2 may be from any currently endorsed Training Package or accredited course at the same qualification level, or if not listed below, 1 elective unit may be selected from a Certificate II and 1 elective unit from a Certificate IV.

The elective units chosen must be relevant to the work outcome and meet industry needs.

Core units

BSBWHS302A Apply knowledge of WHS legislation in the workplace

BSBWHS303A Participate in WHS hazard identification, risk assessment and risk control

BSBWHS304A Participate effectively in WHS communication and consultation processes

BSBWHS305A Contribute to WHS issue resolution

PUAWER001B Identify, prevent and report potential workplace emergency situations

Elective units

BSBCMM201A Communicate in the workplace

BSBDIV301A Work effectively with diversity

BSBINM301A Organise workplace information

BSBINN201A Contribute to workplace innovation

BSBFLM303C Contribute to effective workplace relationships

BSBSUS301A Implement and monitor environmentally sustainable work practices

BSBWHS406A Assist with responding to incidents

BSBWOR301B Organise personal work priorities and development

BSBWOR401A Establish effective workplace relationships

BSBWRT301A Write simple documents

CPPWMT3044A Identify wastes and hazards

HLTFA311A Apply first aid

HLTFA302C Provide first aid in remote situation

PUAWER004B Respond to workplace emergencies