



Australian Government

BSBXBD408 Implement and review procedures for managing big data

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package 6.0.

Application

This unit describes the skills and knowledge required to implement and review workplace procedures for managing transactional and non-transactional big data.

It applies to those who work in a broad range of industries and job roles who are required to make business decisions regarding big data procedures to ensure continuous improvement.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Data Literacy – Data Literacy

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to implement procedures for managing big data	1.1 Plan implementation strategies for selected workplace procedures for managing big data 1.2 Establish reporting mechanisms to monitor impact of implemented procedures
2. Implement procedures for managing big data	2.1 Communicate procedures to relevant stakeholders 2.2 Carry out change management initiatives to encourage adoption of procedures
3. Review procedures for	3.1 Seek feedback from required stakeholders on effectiveness and impact of newly implemented procedures and continuous improvement

ELEMENT	PERFORMANCE CRITERIA
managing big data	<p>opportunities</p> <p>3.2 Draft report on review outcomes and recommend required changes to procedures</p> <p>3.3 Seek feedback from required stakeholders on report and its recommendations according to organisational policies and procedures</p> <p>3.4 Update procedures based on stakeholder feedback and store according to organisational policies and procedures</p>

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Learning	<ul style="list-style-type: none"> Modifies behaviour following exposure to new information
Numeracy	<ul style="list-style-type: none"> Interprets numerical data
Oral communication	<ul style="list-style-type: none"> Asks open and closed probing questions and actively listens to identify work requirements when consulting with stakeholders and discussing key procedural information
Reading	<ul style="list-style-type: none"> Identifies and interprets information from relevant sources to inform review of procedures
Writing	<ul style="list-style-type: none"> Uses clear, specific and industry-related terminology to develop procedures
Teamwork	<ul style="list-style-type: none"> Works collaboratively with interdisciplinary teams to ensure procedures are implemented
Technology	<ul style="list-style-type: none"> Uses appropriate technology platforms to facilitate procedure implementation

Unit Mapping Information

No equivalent unit. New unit.

Links

Companion Volume Implementation Guide is found on VETNet: -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>