



Australian Government

**Assessment Requirements for BSBWHS415
Contribute to implementing WHS
management systems**

Release: 1

Assessment Requirements for BSBWHS415 Contribute to implementing WHS management systems

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 5.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, and to contribute to:

- planning the implementation of a work health and safety management system (WHSMS) that incorporates return-to-work and injury management procedures, and other key relevant WHSMS elements
- implementing the WHSMS plan and reviewing its effectiveness.

During the above, the candidate must:

- communicate and explain the WHSMS plan and associated WHS policy to others to facilitate their contribution to implementing the system.
-

Knowledge Evidence

The candidate must demonstrate the knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit. This includes knowledge of:

- elements of organisation's WHSMS and associated plan with reference to required commonwealth and state/territory WHS laws and standards, including:
 - required policies and procedures, including those concerning return-to-work and injury management
 - duty holders and their responsibility
 - safe systems of work
 - consultation and communication arrangements
 - required training and induction
 - WHS risk assessment
- organisational WHS policies, procedures, processes and systems relevant to implementing WHSMS in own work role

- tools, methods and processes for implementing and reviewing WHSMS plan, including consultation with required personnel
- regulatory authority WHSMS tools, standards, guidance material and procedures required to contribute to implementing WHS management systems.
-

Assessment Conditions

Assessment must comply with WHS laws, legal responsibilities and duty of care required for this unit. It must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities undertaken by individuals carrying out WHS duties in the workplace, and must include access to:

- WHS laws and organisational WHS policies and procedures required to demonstrate the performance evidence
- workplace equipment, technology, software and consumables required to access information about WHS laws
- WHS laws, and organisational policies, procedures, processes and systems required to demonstrate the performance evidence
- case studies and, where possible, real situations
- opportunities for interaction with others.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guides are available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>