Assessment Requirements for BSBSTR803 Establish business continuity management strategies

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- establish, monitor and review the formal and informal business continuity management framework and strategies for an organisation or work area, including:
  - consulting with relevant stakeholders to establish and implement a business continuity framework and system
  - developing and implementing a process to review a business continuity management framework in consultation with others
  - analysing, evaluating and updating a business continuity management framework
  - demonstrating leadership and authority for embedding business continuity management into corporate and organisational levels of a business.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- risk management strategy
- business impact analysis
- potential risks and interruption to critical business operations
- governance structures
- cyclical review process
- tools that verify and validate business continuity management framework activities, processes and plans
- internal and external dependencies and interdependencies
- current organisation functions, including existing data and information systems
- organisational policies and procedures relevant to the business continuity management framework
- internal, external and industry disruptions

- relationship of the business continuity management framework to other business processes.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- workplace documents, including risk management documentation
- organisational and industry information and data
- organisational policies and procedures
- workplace equipment and materials.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10