



Australian Government

**Assessment Requirements for BSBSTR802
Lead strategic planning processes for an
organisation**

Release: 1

Assessment Requirements for BSBSTR802 Lead strategic planning processes for an organisation

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- facilitate planning processes to develop at least one organisation-wide strategic plan.

In the course of the above, the candidate must:

- consult with relevant stakeholders
- plan and budget for human, financial and capital resources and implement staff development and succession plans
- identify and analyse information about the organisation and its environment, including:
 - research about industry trends and practices
 - environmental and organisational scan
 - existing organisational strategic planning
 - barriers to achieving the organisational goals
- align the strategic plan to the vision, mission and key goals of the organisation
- identify key performance indicators
- implement and evaluate strategic plan, including:
 - developing tactical and operational annual plans
 - refining the plan to respond to changed conditions.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- contractual requirements and implications for the business
- financial management requirements and processes of the business
- industry trends and practices of relevance to the organisation's strategic direction
- risk management processes
- methods for conducting SWOT analysis

- methods for conducting PEST analysis
- strategic and operational planning processes
- global environment and market, including:
 - trends
 - best practice
 - risks
 - opportunities
- current and future demands of organisation and global markets
- barriers to achieving goals
- communication processes
- methods to develop strategic plan
- strategy map
- key features of knowledge management systems
- key performance indicators, including financial and non-financial
- key features of annual operational plan.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- organisational and industry information and data relevant to performance evidence
- workplace documents relevant to performance evidence, including strategic planning documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>