



Australian Government

BSBSS00059 Workforce Planning and Development Skill Set

Release 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Description

Small business owners/operators or someone who has responsibility for managing the size and composition of the workforce and retaining and skilling that workforce. The skill set is also suitable for individuals working in a medium to large organisation, or a skills development officer working in an industry sector.

Pathways Information

The units provide credit towards a range of qualifications, including BSB40214 Certificate IV in Business, BSB50214 Diploma of Business, BSB40414 Certificate IV in Small Business Management and BSB50614 Diploma of Human Resources Management.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

BSBHRM513 Manage Workforce Planning
BSBLDR402 Lead effective workplace relationships
BSBRES401 Analyse and present research information
TAETAS501B Undertake organisational training needs analysis

Target Group

Managers and leaders

Suggested words for Statement of Attainment

These units of competency from BSB Business Services Training Package meet the industry requirements for individuals who plan and develop workforce development strategies within an organisation or industry sector.