



Australian Government

Assessment Requirements for BSBPRC503 Manage international procurement

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 3.0.

Performance Evidence

Evidence of the ability to:

- undertake research and analysis of international procurement strategies
- effective communication and negotiation with stakeholders and suppliers
- design and develop international procurement strategies for an organisation, including:
 - implementation of international procurement strategies in an organisation
 - completion of a complex international purchase
 - • assessment of financial records to complete payment for goods and/ or services
 - prepare contract documentation
 - evaluation of transport and logistics strategies to obtain goods and/ or services procured internationally.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

The candidate must be able to demonstrate the following knowledge to effectively complete the tasks outlined in the elements and performance criteria of this unit, and to manage tasks and reasonably foreseeable contingencies in the context of the work role:

- key features of international markets and cultural considerations relevant to procurement in supplier countries
- key features of methods of payment applicable to international procurement
- contract documentation and processes for accessing legal advice
- key components of organisational policies and procedures for international procurement
- key details of available agencies involved in arranging importation arrangements such as:
 - consultants
 - customs brokers

- freight forwarders
- logistics and transport companies.
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Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the administration – purchasing and contracting field of work and include access to:

- organisation policies and procedures
- purchasing strategies and relevant purchasing records
- office equipment and supplies
- case studies and, where possible, real situations in the workplace.

Assessors of this unit must satisfy the assessor requirements in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>