Assessment Requirements for BSBOPS406 Participate in organisational governance

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- participate in at least three organisational governance activities, including:
    - identifying core functions and structure of organisation
    - describing relationships between organisation, its stakeholders and other organisations or entities
    - following legal requirements and organisational policies and procedures
    - managing conflicts of interest
    - monitoring operations and analysing outcomes of operational area.

In the course of the above, the candidate must:

- communicate with others to achieve organisational objectives
- recommend operational process improvements.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- organisational policies and procedures for addressing conflicts of interest
- confidentiality requirements related to organisational governance
- relevant corporation laws related to funding agreements
- terms and condition of funding agreements
- decision-making techniques
- governance and management roles and responsibilities within organisation
- legislation and funding arrangements or funding body requirements relevant to own role.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10