Assessment Requirements for BSBLIB505 Develop disaster management plans

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 2.0.

Performance Evidence

Evidence of the ability to:

- assess risks to the collection
- develop risk mitigation procedures
- develop a clear and concise disaster management plan for an actual collection or site or environment
- present plan to stakeholders and respond to feedback
- establish strategies to maintain currency of plan.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify and discuss types of disasters that might affect collections and particular items in collections
- analyse causes and types of damage to collection material and collections
- analyse risk assessment processes in relation to collections
- analyse procedures used to reduce or remove risk in the relevant work context
- identify support networks that can be used in the event of disaster response and recovery
- analyse significance assessment methodology.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the Library – Preventive Conservation field of work and include access to:

- a collection, cultural material or site for which a disaster management plan can be prepared
- historical data and collection records
- special purpose tools, equipment and materials.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10