



Australian Government

BSBLEG527 Apply legal principles in family law matters

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Application

This unit describes the skills and knowledge required to apply legal principles within the family law framework.

The unit applies to individuals who use well-developed skills and a broad knowledge base to provide support in a range of legal service settings. They apply solutions to a range of unpredictable problems and analyse and evaluate information from a variety of sources.

Its application in the workplace is determined by the job role of the individual and the legislation, rules, regulations and codes of practice relevant to different jurisdictions.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Technical Skills – Legal Services

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to apply principles of family law	1.1 Identify task requirements 1.2 Identify key family law elements for analysis according to task requirements 1.3 Identify key provisions of legislation and common law, policies or procedures according to task requirements
2. Apply principles of family law	2.1 Analyse legal matter relevant to family law according to task requirements 2.2 Evaluate information according to task requirements 2.3 Prepare deliverable according to task and organisational

ELEMENT	PERFORMANCE CRITERIA
	requirements 2.4 Complete and present documentation for review
3. Finalise deliverable	3.1 Review deliverable with relevant organisational personnel 3.2 Amend and sign-off according to organisational policies and procedures 3.3 Despatch document according to organisational requirements

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Reading	Gathers, interprets and analyses complex textual information from a range of sources and identifies relevant and key information
Writing	Uses clear, accurate and relevant language to organise, record and update information and complete workplace documentation
Oral Communication	- Clearly articulates requirements and explains legal procedures using language and features appropriate to the audience - Employs active listening and questioning techniques to confirm understanding
Numeracy	Interprets numerical information and makes mathematical calculations to determine maintenance obligations
Initiative and enterprise	- Monitors adherence to organisational policies and procedures - Keeps up-to-date with relevant legislation or regulations in relation to own responsibilities and considers the implications of these when planning and undertaking work
Planning and organising	- Plans, sequences and completes tasks to achieve required outcomes, coordinating aspects with others, when required - Analyses information to make decisions in relatively complex situations, taking a range of factors into account

Unit Mapping Information

Supersedes and is equivalent to BSBLEG510 Apply legal principles in family law matters.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>