



Australian Government

BSBLEG522 Apply legal principles in contract law matters

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Application

This unit describes the skills and knowledge required to analyse and evaluate information from a variety of sources and supply solutions to contractual issues in a legal environment.

The unit applies to individuals who provide support in a range of legal service settings with a degree of responsibility to plan and complete investigations. It also applies to individuals in a range of work environments that are required to apply a basic understanding of contract law principles.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Technical Skills – Legal Services

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Establish nature and meaning of contract	1.1 Confirm task requirements 1.2 Identify type of contract 1.3 Research key elements of contract 1.4 Assess the validity of contract
2. Apply principles of contract law	2.1 Analyse legal matter involving contractual issues using principles of contract law 2.2 Evaluate key issues arising from contractual issue 2.3 Assess applicable remedies
3. Finalise application of contract law	3.1 Review analysis with supervisor as required 3.2 Identify and flag unresolved contractual issues

ELEMENT	PERFORMANCE CRITERIA
	3.3 Document analysis according to organisational requirements

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Reading	<ul style="list-style-type: none">Identifies, analyses and evaluates complex text to clarify contractual definitions, principles and legal requirements
Writing	<ul style="list-style-type: none">Prepares specific information based on results of research, analysis and evaluation conveying an understanding of outcomes and alternatives, and using terminology appropriate to relevant personnel
Oral Communication	<ul style="list-style-type: none">Articulates key issues, identified remedies and organisational procedures using detailed language and suitable tone appropriate to audience and environmentElicits views and opinions of others by active listening and questioning
Initiative and enterprise	<ul style="list-style-type: none">Identifies own legal rights and responsibilities and is extending understanding of general legal principles applicable across work contextsAdheres to organisational policies and proceduresIdentifies nature and purpose of own role and associated responsibilities and how it contributes to work of others in immediate work context
Planning and organising	<ul style="list-style-type: none">Plans and implements tasks required to achieve organisational requirementsMakes a range of critical and non-critical decisions in relatively complex situations, taking a range of information into accountUses formal analytical thinking techniques to identify issues and generate possible solutions, seeking input from others as required

Unit Mapping Information

Supersedes and is equivalent to BSBLEG415 Apply the principles of contract law.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>