



Australian Government

Assessment Requirements for BSBLED101 Plan skills development

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- identify and seek advice from appropriate people on:
 - work/career options
 - results of self-assessment
 - preparation of portfolio
- prepare a portfolio of evidence including:
 - evidence examples
 - resume
 - recognition of current competencies application.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- describe importance of skills development in career planning terms
- identify sources of advice on career planning and skill development
- outline types of evidence and ways of creating portfolios of evidence.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the workforce learning and development field of work and include access to:

- relevant workplace documentation and resources
- case studies and, where possible, real situations

- interaction with others
- examples of resumes and career planning resources.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>