



Australian Government

**Assessment Requirements for BSBLDR802
Lead the strategic planning process for an
organisation**

Release: 1

Assessment Requirements for BSBLDR802 Lead the strategic planning process for an organisation

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- facilitate processes to develop an organisation-wide strategic plan including:
 - consulting with decision makers and other stakeholders
 - planning and budgeting for human, financial and capital resources and implementing staff development and succession plans
 - identifying and analysing information about the organisation and its environment including research about industry trends and practices, an environmental and organisational scan, existing organisational strategic planning documents, a strengths, weaknesses, opportunities and threats (SWOT) analysis and identifying risks to achieving the organisation's goals
 - aligning the strategic plan to the vision, mission and key goals of the organisation
 - identifying performance indicators
 - communicating with and engaging stakeholders in the development, sign off and implementation of the plan
- harness resources, staff and stakeholder commitment to ensure implementation of the strategic plan by consulting and engaging with them throughout the process
- implement and evaluate the strategic plan including developing tactical or operational annual plans and refining the plan to respond to changed conditions.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- outline contractual requirements and implications for the business
- explain financial management requirements and processes of the business
- describe industry trends and practices of relevance to the organisation's strategic direction

- specify organisational resource requirements to undertake projects
- describe processes and procedures for identifying strategic goals setting and activities
- describe risk management processes such as SWOT
- outline strategic and operational planning processes

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the management and leadership field of work and include access to:

- organisational and industry information and data
- workplace documents including strategic planning documentation
- case studies and, where available, real situations
- interaction with others.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>