Assessment Requirements for BSBLDR802
Lead the strategic planning process for an organisation
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Modification History

<table>
<thead>
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<th>Release</th>
<th>Comments</th>
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<tr>
<td>Release 1</td>
<td>This version first released with BSB Business Services Training Package Version 1.0.</td>
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Performance Evidence

Evidence of the ability to:

- facilitate processes to develop an organisation-wide strategic plan including:
  - consulting with decision makers and other stakeholders
  - planning and budgeting for human, financial and capital resources and implementing staff development and succession plans
  - identifying and analysing information about the organisation and its environment including research about industry trends and practices, an environmental and organisational scan, existing organisational strategic planning documents, a strengths, weaknesses, opportunities and threats (SWOT) analysis and identifying risks to achieving the organisation’s goals
  - aligning the strategic plan to the vision, mission and key goals of the organisation
  - identifying performance indicators
  - communicating with and engaging stakeholders in the development, sign off and implementation of the plan
- harness resources, staff and stakeholder commitment to ensure implementation of the strategic plan by consulting and engaging with them throughout the process
- implement and evaluate the strategic plan including developing tactical or operational annual plans and refining the plan to respond to changed conditions.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- outline contractual requirements and implications for the business
- explain financial management requirements and processes of the business
- describe industry trends and practices of relevance to the organisation’s strategic direction
• specify organisational resource requirements to undertake projects
• describe processes and procedures for identifying strategic goals setting and activities
• describe risk management processes such as SWOT
• outline strategic and operational planning processes

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the management and leadership field of work and include access to:

• organisational and industry information and data
• workplace documents including strategic planning documentation
• case studies and, where available, real situations
• interaction with others.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -