



**Australian Government**

# **Assessment Requirements for BSBINS502 Coordinate data management**

**Release: 1**

# Assessment Requirements for BSBINS502 Coordinate data management

## Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

## Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- on at least two occasions, create a data management plan and coordinate data management according to plan, including:
  - selecting storage, access and analysis requirements for data
  - establishing diagnostic measures
  - reviewing data management.

## Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- existing and emerging technologies and how they can be used in data management
- key features of data management systems and related diagnostics
- common data analysis methods
- relevant legislation, standards and organisational policies and procedures
- methods to store and access data.

## Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- legislation, regulations, standards and codes relevant to data management
- technology and equipment required for the demonstration of the performance evidence.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## **Links**

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>