Assessment Requirements for BSBFLM311 Support a workplace learning environment

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- liaise with workplace personnel to develop, implement and support learning in the workplace
- identify learning needs, develop learning plans and arrange learning opportunities
- compile and interpret data about learning arrangements and outcomes in accordance with organisational requirements.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- summarise important considerations in an adult learning environment
- explain the differences and similarities between coaching and mentoring
- outline workplace learning principles and the organisational policies and procedures for applying learning systems.
- describe different types of learning opportunities that could be provided the workplace.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the management field of work and include access to:

- relevant workplace documentation and resources
- case studies and, where possible, real situations
- interaction with others.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10