



Australian Government

BSBCRT301 Develop and extend critical and creative thinking skills

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Application

This unit describes skills and knowledge required to develop the habit of thinking in a more creative way through looking at things differently, musing, testing, experimenting and challenging existing thought patterns.

It applies to individuals who need to develop and extend their critical and creative thinking skills to different issues and situations and have a range of problem solving, evaluation and analysis skills.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Unit Sector

Creativity and Innovation – Creative Thinking

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1 Develop a questioning mindset	1.1 Develop the habit of asking questions from different perspectives 1.2 Take responsibility for exploring a variety of information sources to provide relevant answers to own questions 1.3 Sort through information and ideas to identify the central questions, issues and challenges 1.4 Challenge preconceptions and assumptions to determine actual constraints in defining a problem for resolution
2 Generate ideas and	2.1 Explore and use a range of creative thinking techniques to

ELEMENT	PERFORMANCE CRITERIA
responses	<p>generate ideas and responses</p> <p>2.2 Muse on, play around with and have fun with ideas in relation to a perceived objective</p> <p>2.3 Identify and challenge blockers to creative thinking</p> <p>2.4 Consider and explore realities beyond the current situation</p> <p>2.5 Evaluate, and where appropriate, challenge existing boundaries to determine perceived or actual constraints</p> <p>2.6 Show willingness to take risks with ideas and thought processes</p> <p>2.7 Look around in familiar and unfamiliar places for new inspiration and habitually record observations, experiences, ideas and reflective thoughts to broaden personal knowledge base</p> <p>2.8 Acknowledge and accept the opportunity for revelation when least expected</p> <p>2.9 Identify connections and associations from things that seem unconnected</p>
3 Challenge, test and re invent ideas	<p>3.1 Identify, interrogate and challenge the assumptions behind ideas</p> <p>3.2 Experiment with variations, and explore and challenge a range of different solutions and ideas</p> <p>3.3 Consciously change perspectives, and evaluate ideas and situations in new ways</p> <p>3.4 Where appropriate, involve others in ideas and how they might change or be improved</p>
4 Enhance creative thinking skills	<p>4.1 Consciously challenge and question own thought patterns and ways of responding to work and life situations</p> <p>4.2 Identify and take opportunities to self-assess and to learn about new ideas and different ways of thinking</p> <p>4.3 Take opportunities to practise and experiment with creative thinking techniques across work and life situations</p> <p>4.4 Pro-actively talk to others about ways that new ideas and patterns of thinking can be encouraged and developed</p>

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Learning	1.2, 2.7, 4.2	<ul style="list-style-type: none"> • Uses questioning as a strategy to expand knowledge • Reflects on existing thinking and current practices to generate new ideas
Reading	1.2, 1.3	<ul style="list-style-type: none"> • Comprehends textual information and integrates ideas and concepts from various sources
Writing	2.7	<ul style="list-style-type: none"> • Takes notes on observations, experiences and thoughts
Oral Communication	3.4, 4.4	<ul style="list-style-type: none"> • Participates in a verbal exchange of ideas and elicits the view and opinions of others by listening and questioning
Interact with others	3.4, 4.4	<ul style="list-style-type: none"> • Collaborates with others to test, strengthen and explore new ideas and different ways of thinking
Get the work done	1.2, 1.3, 1.4, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.2, 4.2, 4.3	<ul style="list-style-type: none"> • Uses analytical techniques to identify issues and evaluate options • Contributes to the design of new approaches within the immediate work environment • Understands and applies some basic principles of analytical and lateral thinking to identify and select ideas

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
BSBCRT301 Develop and extend critical and creative thinking skills	BSBCRT301A Develop and extend critical and creative thinking skills	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>