



**Australian Government**

# **Assessment Requirements for BSBCON801 Establish and review the business continuity management framework and strategies**

**Release: 1**

# Assessment Requirements for BSBCON801 Establish and review the business continuity management framework and strategies

## Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

## Performance Evidence

Evidence of the ability to:

- consult with others to establish and implement a business continuity framework and system
- develop and implement a process to review a business continuity management framework in consultation with others
- analyse, evaluate and update a business continuity management framework
- demonstrate leadership and authority for embedding business continuity management into corporate and organisational levels of a business.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

## Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify circumstances, barriers and/or interruptions that will disrupt, damage or inhibit the continuation of critical business functions and explain how these can be minimised
- describe the organisation's current functionality, including existing data and information systems
- describe the organisation's internal and external dependencies and interdependencies
- outline the organisation's policies and procedures relevant to the business continuity management framework, including risk management strategy
- identify and describe past and current internal, external and industry disruptions
- explain the relationship of the business continuity management framework to other business processes.

## Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the industry capability – continuity field of work and include access to:

- risk management documentation
- interaction with others
- case studies and, where possible, real situations.

Assessors must satisfy NVR/AQTF assessor requirements.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>