



**Australian Government**

# **BSB51915 Diploma of Leadership and Management**

**Release 1**

# BSB51915 Diploma of Leadership and Management

## Modification History

Release	Comments
Release 1	This qualification first released with BSB Business Services Training Package Version 1.0

## Qualification Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

### Licensing/Regulatory Information

*No licensing, legislative or certification requirements apply to this qualification at the time of publication.*

## Entry Requirements

Nil

## Packaging Rules

**Total number of units = 12**

**4 core units *plus***

**8 elective units, of which:**

- 4 elective units must be selected from Group A
- up to 4 may be additional units from Group A or Group B
- if not listed below, up to 2 electives may be from Diploma or above in the Business Services Training Package
- if not listed below, 1 elective unit may be from any currently endorsed Training Package or accredited course at Diploma level.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

### Core Units

BSBLDR501 Develop and use emotional intelligence

BSBMGT517 Manage operational plan

BSBLDR502 Lead and manage effective workplace relationships

BSBWOR502 Lead and manage team effectiveness

### Elective Units

#### Group A

BSBCUS501 Manage quality customer service

BSBFIM501 Manage budgets and financial plans

BSBHRM405 Support the recruitment, selection and induction staff

BSBINN502 Build and sustain an innovative work environment

BSBIPR501 Manage intellectual property to protect and grow business

BSBLDR503 Communicate with influence

BSBLDR504 Manage diversity in the workplace

BSBMGT502 Manage people performance

BSBMGT516 Facilitate continuous improvement

BSBMGT518 Develop organisation policy

BSBMGT519 Incorporate digital solutions into plans and practices

BSBMGT520 Plan and manage the flexible workforce

BSBPMG522 Undertake project work

BSBRISK501 Manage risk

BSBWHS501 Ensure a safe workplace

BSBWOR501 Manage personal work priorities and professional development

#### Group B

BSBADM502 Manage meetings

BSBCOM503 Develop processes for the management of breaches in compliance requirements

BSBFRA502 Manage a franchise operation

BSBHRM511 Manage expatriate staff

BSBHRM512 Develop and manage performance-management processes

BSBHRM513 Manage workforce planning  
BSBINM501 Manage an information or knowledge management system  
BSBINN501 Establish systems that support innovation  
BSBLED501 Develop a workplace learning environment  
BSBMGT521 Plan, implement and review a quality assurance program  
BSBMKG507 Interpret market trends and developments  
BSBMKG512 Forecast international market and business needs  
BSBREL502 Build international business networks  
BSBSLS501 Develop a sales plan  
BSBSLS502 Lead and manage a sales team  
BSBSUS501 Develop workplace policy and procedures for sustainability  
BSBWRK510 Manage employee relations

## Qualification Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
BSB51915 Diploma of Leadership and Management	BSB51107 Diploma of Management	Updated to meet Standards for Training Packages  Structure of qualification changed from elective only to core and elective  Number of units required increased from 8 to 12	No equivalent qualification

## Links

Companion volumes available from the IBSA website:

[http://www.ibsa.org.au/companion\\_volumes](http://www.ibsa.org.au/companion_volumes) - [http://www.ibsa.org.au/companion\\_volumes](http://www.ibsa.org.au/companion_volumes)