BSB42618 Certificate IV in New Small Business

Release 1
BSB42618 Certificate IV in New Small Business

Modification History

<table>
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<tr>
<th>Release</th>
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<tr>
<td>Release 1</td>
<td>This qualification first released with BSB Business Services Training Package Version 3.0.</td>
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Qualification Description

This qualification is suitable for those establishing a small business who use well developed skills and a broad knowledge base to solve a range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others, and have responsibility for the output of others.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

Nil

Packaging Rules

Total number of units = 10

4 core units plus

6 elective units, of which:

- all may be selected from the elective units listed below, or any currently endorsed Training Package or accredited course at the same qualification level
- if not listed below, 1 elective unit may be selected from a Certificate III or Diploma qualification from any currently endorsed Training Package or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.
Core Unit
BSBSMB401 Establish legal and risk management requirements of small business
BSBSMB403 Market the small business
BSBSMB404 Undertake small business planning
BSBSMB421 Manage small business finances

Elective Units
BSBADM409 Coordinate business resources
BSBCUS401 Coordinate implementation of customer service strategies
BSBCUS402 Address customer needs
BSBEBU401 Review and maintain a website
BSBFIA412 Report on financial activity
BSBINN301 Promote innovation in a team environment
BSBINT303 Organise the importing and exporting of goods
BSBIPR405 Protect and use intangible assets in small business
BSBITU422 Use digital technologies to collaborate in the workplace
BSBMGT404 Lead and facilitate off-site staff
BSBREL401 Establish networks
BSBREL402 Build client relationships and business networks
BSBRES411 Analyse and present research information
BSBSMB201 Identify suitability for micro business
BSBSMB301 Investigate micro business opportunities
BSBSMB407 Manage a small team
BSBSMB408 Manage personal, family, cultural and business obligations
BSBSMB409 Build and maintain relationships with small business stakeholders
BSBSMB410 Review and implement energy efficiency in business operations
BSBSMB411 Manage specialist external advisory services
BSBSMB420 Evaluate and develop small business operations
BSBSMB423 Create a digital technology plan for small business
BSBSUS401 Implement and monitor environmentally sustainable work practices
BSBWOR424 Develop a time management plan
PSPGEN028 Provide a quotation
## Qualification Mapping Information

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<tr>
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<th>Code and title previous version</th>
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<tr>
<td>BSB42618 Certificate IV in New Small Business</td>
<td>BSB42615 Certificate IV in New Small Business</td>
<td>Updates to core and elective units</td>
<td>Equivalent qualification</td>
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## Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10