



Australian Government

BSB42215 Certificate IV in Legal Services

Release 2

BSB42215 Certificate IV in Legal Services

Modification History

Release	Comments
Release 2	This version released with BSB Business Services Training Package Version 2.0. Version created to update unit list.
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Qualification Description

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base to provide support in a range of legal service settings. They apply solutions to a range of unpredictable problems, and analyse and evaluate information from a variety of sources.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

Nil

Packaging Rules

Total number of units = 12

8 core units plus

4 elective units, of which:

- 4 elective units may be selected from the elective units listed below, or any currently endorsed Training Package or accredited course at the same qualification level
- if not listed below, 1 elective unit may be selected from either a Certificate III or Diploma qualification from any currently endorsed Training Package or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Core Units

BSBCMM402 Implement effective communication strategies

BSBCOM406 Conduct work within a compliance framework

BSBLEG413 Identify and apply the legal framework

BSBLEG414 Establish and maintain a file in legal services

BSBLEG418 Produce complex legal documents

BSBLEG415 Apply the principles of contract law

BSBLEG416 Apply the principles of the law of torts

BSBRES404 Research legal information using primary sources

Elective Units

BSBINN501 Establish systems that support innovation

BSBINN502 Build and sustain an innovative work environment

BSBLEG403 Maintain trust accounts

BSBLEG417 Apply the principles of evidence law

BSBSUS201 Participate in environmentally sustainable work practices

BSBSUS401 Implement and monitor environmentally sustainable work practices

Qualification Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
BSB42215 Certificate IV in Legal Services Release 2	BSB42215 Certificate IV in Legal Services Release 1	Updated unit list	Equivalent qualification

Links

Companion volumes available from the IBSA website:

http://www.ibsa.org.au/companion_volumes -

http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=13