



Australian Government

Assessment Requirements for A VIW4034 Supervise aircraft refuelling

Release: 1

Assessment Requirements for AVIW4034 Supervise aircraft refuelling

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in equipment and operating environment in accordance with standard operating procedures
- applying precautions and required action to minimise, control or eliminate identified hazards
- communicating effectively with others
- completing relevant documentation
- conducting fuel quality control checks in accordance with workplace procedures
- conducting refuelling briefs
- identifying and correctly using relevant equipment
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- implementing contingency plans
- interpreting and following operational instructions and prioritising work
- modifying activities depending on workplace contingencies, situations and environments
- monitoring and anticipating operational problems and hazards and taking appropriate action
- monitoring work activities in terms of planned schedule
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant regulations, instructions, procedures, information and signs
- reporting and/or rectifying problems, faults or malfunctions promptly, in accordance with workplace procedures
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS/OHS standards
- working collaboratively with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- manufacturer instructions for equipment used in quality control processes
- problems that may occur when supervising refuelling of aircraft and appropriate action that should be taken in each case
- relevant information/documents:
 - airport airside driver handbook
 - conditions of service, legislation and industrial agreements including workplace agreements and awards
 - emergency procedure guides
 - flight schedules
 - induction and training materials
 - relevant International Air Transport Association (IATA) fuel guidelines
 - loading and fuelling operational checklists
 - manufacturer specifications and instructions for fueller/dispenser vehicle and auxiliary equipment
 - workplace instructions and job specification
- relevant sections of Civil Aviation Safety Regulations (CASR) and Civil Aviation Orders and other regulations for quality control processes carried out when supervising aircraft refuelling
- relevant WHS/OHS and environmental procedures and regulations
- risks that exist when supervising refuelling of aircraft and related risk control procedures and precautions
- selection and correct fitment of PPE
- quality control principles and processes for supervising aircraft refuelling operations
- workplace procedures for conducting various quality control operations related to supervising aircraft refuelling.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace

conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>