



Australian Government

Assessment Requirements for AVIW3004 Operate ramp equipment

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in equipment and operating environment in accordance with standard operating procedures
- applying precautions and required action to minimise, control or eliminate hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- completing documentation related to ramp equipment
- identifying and correctly using relevant equipment
- implementing contingency plans
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- interpreting and following operational instructions and prioritising work
- modifying activities depending on workplace contingencies, situations and environments
- monitoring and anticipating operational problems and hazards and take appropriate action
- monitoring work activities in terms of planned schedule
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant regulations, instructions, procedures, information and signs
- reporting and/or rectifying identified promptly, in accordance with regulatory requirements and workplace procedures
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS/OHS standards
- working collaboratively with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- emergency procedures
- features and differences in operating characteristics for various types of ramp equipment in operation at Australian airports
- layout of airport and location of aircraft gates
- manufacturer instructions for checking and operating ramp equipment
- people to consult about operating ramp equipment:
 - aircrew
 - ground support staff
 - load controllers
 - other members of baggage handling and ramp teams
 - supervisors, team leaders and managers
 - technical staff
- principles of ramp equipment operation
- problems that may occur when operating ramp equipment and appropriate action that should be taken in each case
- relevant Australian Standards
- relevant information/documents:
 - conditions of service, legislation and industrial agreements including workplace agreements and awards
 - equipment logs/records
 - flight schedules
 - induction and training materials
 - licence requirements of the relevant licensing authority
 - local instructions
 - pre- and post-operational checklists
 - ramp equipment operational checklists
 - workplace instructions and job specification
 - manufacturer specifications and instructions for ramp equipment being operated
- relevant local instructions for operating ramp equipment
- relevant sections of Civil Aviation Safety Regulations (CASRs) and Civil Aviation Orders related to ground operations
- relevant WHS/OHS and environmental procedures and regulations
- risks that exist when operating ramp equipment and related risk control procedures and precautions
- selection and correct fitment of PPE
- workplace procedures for operating ramp equipment.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>