



Australian Government

AVIG0004 Apply regulatory obligations

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit describes the performance outcomes, skills and knowledge required to comply with laws and licensing requirements in aviation operations. It requires the ability to access and interpret regulatory information; determine scope of compliance; and develop, implement, and continuously review and update policies and practices for business compliance.

The unit applies to regulatory requirements for day-to-day operations in aviation operations in accordance with the Civil Aviation Safety Authority (CASA) rules and regulations.

It applies to personnel who operate independently or with limited guidance from others and who are responsible for making a range of operational business and regulatory compliance decisions.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

P - Administration and finance

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Research information required for

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Sources of information for compliance with laws and licensing for business operations are accessed,

legal/regulatory compliance	identified and evaluated
1.2	Risks, penalties and consequences of non-compliance are identified
1.3	Need for specialist or regulatory advice are assessed and acted upon
2 Develop and communicate policies and procedures for legal/regulatory compliance	2.1 Regulatory policies and procedures in a format readily accessible to all personnel are developed and clearly articulated
2.2	Roles and responsibilities of personnel for regulatory compliance in policies and procedures are nominated
2.3	Policies, procedures and legal information are distributed to personnel at appropriate times
2.4	Information updates for personnel are organised to ensure their knowledge of roles and responsibilities for legal compliance
3 Ensure compliance with legal/regulatory requirements	3.1 Regulatory authorities are communicated with when planning business operations and submitting required documentation
3.2	Business and occupational licences are maintained and contractor and employee compliances are checked to avoid risk to business
3.3	Business operations are evaluated for non-compliance and modifications implemented
4 Maintain personal and organisational knowledge of regulatory requirements	4.1 A range of opportunities are identified and used to maintain knowledge of current regulatory requirements
4.2	Organisational communication methods are used to share updated regulatory knowledge
4.3	Plans, policies and procedures are continuously reviewed and distributed for compliance with current laws and licensing requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the AVI Aviation Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This is a new unit. No equivalent unit.

Links

Companion Volume Implementation Guides are found in VETNet' -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>