



Australian Government

AVIF2024 Conduct housekeeping activities

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to conduct housekeeping activities.

It includes identifying required housekeeping requirements, procedures and resources for different areas of the workplace, monitoring and maintaining cleanliness and tidiness in the workplace, and completing assigned housekeeping tasks.

This unit addresses aviation technical skill requirements (physical, mental and task-management abilities) related to safety management duties of ground operations personnel, and contributes to safe and effective performance in complex aviation operational environments.

Operations are conducted as part of recreational, commercial and military aircraft activities across a variety of operational contexts within the Australian aviation industry.

Work is performed independently or under limited supervision as a single operator or within a team environment.

No licensing, legislative, regulatory or certification requirements are applicable to this unit at time of publication

Use for Defence Aviation is to be in accordance with relevant Defence Orders, Instructions, Publications and Regulations.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Identify housekeeping requirements, procedures and resources of different work areas	1.1	Workplace procedures for housekeeping are identified
	1.2	Equipment and consumables are selected in accordance with work area requirements
	1.3	Specific requirements for housekeeping activities in different parts of employee work areas are identified and followed
	1.4	Hazards are identified, risks are assessed and control measures are implemented
	1.5	Personal protective equipment is selected and used as required
	1.6	Requirements for minor disassembly/reassembly of storage zones are identified as required
2 Monitor and maintain workplace cleanliness and tidiness	2.1	Initiative is used to continuously monitor cleanliness and tidiness of employee work areas
	2.2	Housekeeping issues are raised with designated personnel in accordance with workplace procedures
	2.3	Housekeeping equipment and supplies are maintained and stored
3 Complete assigned housekeeping duties	3.1	Assigned housekeeping duties are conducted and waste is removed, in accordance with workplace procedures
	3.2	Maintenance requirements of damaged items are notified to appropriate personnel
	3.3	Minor disassembly/reassembly of storage zones is conducted in accordance with enterprise policies and procedures
	3.4	Schedules and records for housekeeping duties are maintained
	3.5	Work areas are checked in accordance with required workplace standards
	3.6	Work is carried out in accordance with enterprise practices and safe work procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Hazards in the work area will include exposure to one or more of the following:

- chemicals
- dangerous or hazardous substances
- movements of equipment, goods and materials

Personal protective equipment must include one or more of the following items:

- gloves
- safety headwear and footwear
- safety glasses
- two-way radios
- high visibility clothing

Housekeeping duties must include one or more of the following:

- cleaning
- maintenance
- repacking
- returning goods or equipment to storage
- waste removal

Unit Mapping Information

This unit replaces and is equivalent to AVIF2024A Conduct housekeeping activities.

Links

AVI Aviation Training Package Companion Volume Implementation Guide at: -
http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=21