



Australian Government

Assessment Requirements for AVIF2024

Conduct housekeeping activities

Release: 1

Assessment Requirements for AVIF2024 Conduct housekeeping activities

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- completing relevant documentation
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and maintaining cleanliness and tidiness in the workplace
- monitoring condition and performance of housekeeping tools and equipment
- monitoring work activities in terms of planned schedule
- operating and adapting to differences in equipment in accordance with standard operating procedures
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant instructions, procedures, information and signs
- reporting and/or rectifying problems, faults or malfunctions promptly, in accordance workplace procedures
- selecting and using required personal protective equipment conforming to industry and WHS/OHS standards
- servicing housekeeping tools and equipment in terms of servicing schedule and standard operating procedures
- working collaboratively with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- application of relevant industrial regulations and requirements
- housekeeping standards
- relevant WHS/OHS procedures and guidelines concerning housekeeping operations
- risks when carrying out housekeeping tasks and related precautions to control the risk
- servicing procedures for housekeeping equipment
- site layout and obstacles
- workplace procedures and policies for carrying out housekeeping tasks in the workplace.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

AVI Aviation Training Package Companion Volume Implementation Guide at: -
http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=21

