Assessment Requirements for AVIE5002 Apply air traffic control communication procedures and services

Assessment Requirements for AVIE5002 Apply air traffic control communication procedures and services

Modification History

Release 3. This is the third release of this unit of competency in the AVI Aviation Training Package Release 10.

Release 2. ISC upgrade - a statement relevant to Defence Aviation has been added to the Application of the unit.

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- allocating attention according to priorities
- communicating clearly and concisely with others
- communicating in a team by exchanging information through assigning responsibility, and acknowledging, inquiring and challenging communication errors
- formulating and issuing communication messages and questions
- interpreting and following operational instructions
- interpreting and recording messages
- listening actively
- modifying communications dependent on workplace contingencies, situations and environments
- perceiving and comprehending incoming information
- prioritising responses in accordance with operational procedures
- reporting and/or rectifying identified problems promptly
- reading and interpreting relevant instructions, regulations, procedures and other information
- relaying communications with required attention to detail
- using standard and non-standard radiotelephony and coordination phrases
- using communication facilities to maintain contact with airspace users
- using most appropriate form of communication for the operational context.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- barriers to communication

- communication codes, abbreviations and conventions
- communication errors
- communication techniques
- communication types
- communications associated with emergency and/or abnormal operations
- communication procedures
- coordination procedures
- effects of fatigue on effective communication
- frequencies coverage
- handover and takeover procedures
- how to read and interpret instructions, regulations, procedures and other information
- messaging formats and protocols
- principles of effective communication
- procedures to be followed in equipment/facility failure
- prompts and techniques used to assist and cue coordination and communications
- qualitative aspects of verbal communication, including tone, emphasis, stress and frustration
- readback requirements
- relevant legislation and workplace procedures
- relevant sections of regulatory and operational documentation
- standard and non-standard radiotelephony and coordination phrases.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment, and personal protective equipment (PPE) currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- acceptable means of simulation assessment.

Links

Companion Volume Implementation Guides are found in VETNet' - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816