



Australian Government

AVIE0005 Complete a Notice to Airmen (NOTAM)

Release: 1

AVIE0005 Complete a Notice to Airmen (NOTAM)

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to complete a Notice to Airmen (NOTAM) in compliance with relevant regulatory requirements and national operating standards.

It includes preparing a NOTAM and processing a NOTAM.

This unit addresses aviation technical skill requirements (physical, mental and task-management abilities) related to aviation safety duties of aviation personnel and contributes to safe and effective performance in complex aviation operational environments.

Operations are conducted as part of commercial and military aircraft activities across a variety of operational contexts within the Australian aviation industry.

Work is performed independently or under limited supervision as a single operator or within a team environment.

Work is performed independently or under limited supervision within a single-pilot or multi-crew environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Pre-requisite Unit

Not applicable.

Competency Field

E – Communication and Calculation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential Performance criteria describe the performance needed to

outcomes.

demonstrate achievement of the element.

1 Prepare a NOTAM

1.1 Situations requiring the issuing of a NOTAM are identified

1.2 Specific information required for inclusion in the NOTAM is calculated or otherwise identified in accordance with workplace procedures

1.3 NOTAM containing appropriate information, formatting, terminology and abbreviations for the notifiable situation is raised and issued to relevant authorities and/or organisations in accordance with workplace procedures and regulatory requirements

2 Process a NOTAM

2.1 Issued NOTAM is filed in accordance with workplace procedures and regulatory requirements

2.2 NOTAM is distributed to relevant personnel in accordance with workplace procedures and regulatory requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit Mapping Information

This unit replaces and is equivalent to AVIE3003 Complete a Notice to Airmen.

Links

AVI Training Package Companion Volume Implementation Guide available on VET Net: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>