



Australian Government

AVIC4002 Administer airside driving

Release: 1

AVIC4002 Administer airside driving

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to administer airside driving, in compliance with relevant regulatory requirements of the Civil Aviation Safety Authority (CASA) and national operating standards.

It includes testing applicants to drive airside, administering and issuing vehicle permits, and investigating airside driving incidents.

This unit addresses aviation technical skill requirements (physical, mental and task-management abilities) related to administrative duties of ground operations personnel, and contributes to safe and effective performance in complex aviation operational environments.

Operations are conducted as part of recreational, commercial and military aircraft activities across a variety of operational contexts within the Australian aviation industry.

Work is performed independently or under limited supervision as a single operator or within a team environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Use for Defence Aviation is to be in accordance with relevant Defence Orders, Instructions, Publications and Regulations.

Pre-requisite Unit

Not applicable.

Competency Field

C – Driving Vehicle

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1 Test applicants to drive airside	<p>1.1 Airside driving tests are administered and results are recorded in accordance with established procedures</p> <p>1.2 Documentation is issued to appropriate authorities as required and recorded</p>
2 Administer and issue vehicle permits	<p>2.1 Permit is issued in accordance with aerodrome procedures</p> <p>2.2 Conditions of use of permit are explained to applicant</p>
3 Investigate airside driving incidents	<p>3.1 Reports on incidents and accidents are prepared and appropriate safety management is actioned</p> <p>3.2 Airside driving procedures and rules are reviewed</p> <p>3.3 Recommendations for safety improvements are made to aerodrome management</p>

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

- Applicable regulations and legislation must include:
- Manual of Standards Part 139 – Aerodromes
 - relevant licensing authority licence requirements
 - relevant sections of Civil Aviation Safety Regulations and Civil Aviation Orders
 - relevant sections of the current Transport Safety Investigation Act for reporting transport safety matters
 - relevant work health and safety (WHS)/occupational health and safety (OHS) and environmental regulations

Unit Mapping Information

This unit replaces and is equivalent to AVIC4002A Administer airside driving.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>