



Australian Government

Department of Education, Employment and Workplace Relations

AURTL307166A Repair transmissions - automatic (light vehicle)

Release: 1

AURTL307166A Repair transmissions - automatic (light vehicle)

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers the competence required to carry out the repair of automatic and semi-automatic transmissions and associated components, including torque converters.
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Application of the Unit

Application of the unit	<p>The unit includes identification and confirmation of work requirement, preparation for work, testing and analysis of systems, repair or replacement of and automatic and semi-automatic transmissions and completion of work finalisation processes, including clean-up and documentation.</p> <p>For repairs to electronic control drive management systems refer to AURE321271A Service and repair electronic drive management systems.</p> <p>Work involved includes automatic and semi-automatic transmissions in light vehicles.</p> <p>Work requires individuals to demonstrate discretion, judgement and problem-solving skills in managing own work activities and contributing to a productive team environment.</p> <p>Work is carried out in accordance with award provisions.</p>
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.
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Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare to test transmission	1.1. Nature and scope of work requirements are identified and confirmed 1.2. OH&S requirements, including individual State/Territory regulatory requirements and personal protection needs are observed throughout the work 1.3. Procedures and information such as workshop manuals and specifications, and tools, are sourced 1.4. Method options are analysed and those most appropriate to the circumstances are selected and prepared 1.5. Technical and/or calibration requirements for testing of transmissions are sourced and support equipment is identified and prepared 1.6. Warnings in relation to working with semi automatic, automatic transmissions are observed
2. Test transmission and analyse results	2.1. Methods for system tests are implemented in accordance with workplace procedures and manufacturer/component supplier specifications 2.2. Road/site test is conducted to identify transmission operational abnormalities 2.3. Results are compared with manufacturer/component supplier specifications to indicate compliance or non-compliance 2.4. Results are documented with evidence and supporting information and recommendation(s) made 2.5. Report is processed in accordance with workplace procedures
3. Prepare to repair and/or replace transmission	3.1. OH&S requirements, including individual State/Territory regulatory requirements and personal protection needs are observed throughout the work 3.2. Procedures and information are identified and sourced 3.3. Technical and tool requirements for repair are identified and support equipment is identified and prepared
4. Carry out repair and/or replacement	4.1. Methods for repair and/or replacement are implemented in accordance with workplace procedures and manufacturer/ component supplier specifications 4.2. Adjustments made during the repair and/or

ELEMENT	PERFORMANCE CRITERIA
	replacement are in accordance with manufacturer/component supplier specifications
5. Prepare vehicle/equipment for use or storage	5.1.Repair and/or replacement schedule documentation is completed 5.2.Final inspection is made to ensure protective guards, safety features are in place 5.3.Final inspection is made to ensure work is to workplace expectations 5.4.Vehicle/equipment is cleaned for use or storage to workplace expectations 5.5.Job card is processed in accordance with workplace procedures

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- apply research and interpretive skills sufficient to locate, interpret and apply manufacturer/component supplier procedures, workplace policies and procedures
- apply analytical skills for identification and analysis of technical information
- apply plain English literacy and communication skills in relation to dealing with customers and team members
- apply questioning and active listening skills for example when obtaining information from customers
- apply oral communication skills sufficient to convey information and concepts to customers
- apply planning and organising skills to own work activities, including making good use of time and resources, sorting out priorities and monitoring own performance
- interact effectively with other persons both on a one-to-one basis and in groups, including understanding and responding to the needs of a customer and working effectively as a member of a team to achieve a shared goal
- establish safe and effective work processes which anticipate and/or resolve problems and downtime, to systematically develop solutions to avoid or minimise reworking and avoid wastage
- use mathematical ideas and techniques to correctly calculate time, assess tolerances, apply accurate measurements, calculate material requirements and establish quality checks

REQUIRED SKILLS AND KNOWLEDGE

- use workplace technology, including the use of measuring equipment, computerised technology and communication devices and the documenting/recording of results

Required knowledge

A working knowledge of:

- OH&S regulations/requirements, equipment, material and personal safety requirements
- dangers of working with transmissions
- operating principles of automatic and semi automatic transmissions and their relationship to other systems
- types and layout of service/repair manuals (hard copy and electronic)
- diagnostic procedures
- repair and/or replacement procedures
- enterprise quality procedures
- work organisation and planning processes

Evidence Guide

EVIDENCE GUIDE	
<p>The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.</p>	
Overview of assessment	
<p>Critical aspects for assessment and evidence required to demonstrate competency in this unit</p>	<p>It is essential that competence in this unit signifies ability to transfer competence to changing circumstances and to respond to unusual circumstances in the critical aspects of:</p> <ul style="list-style-type: none"> • observing safety procedures and requirements • communicating effectively with others involved in or affected by the work • selecting methods and techniques, appropriate to the circumstances • completing preparatory activity in a systematic manner • interpreting diagnosis results • conducting repair and/or replacement of a range of transmissions in accordance with workplace and manufacturer/component supplier requirements • completing work within workplace timeframes • vehicle/transmissions presentation to customer in compliance with workplace requirements
<p>Context of, and specific resources for assessment</p>	<p>Application of competence is to be assessed in the workplace or simulated worksite</p> <p>Assessment is to occur using standard and authorised work practices, safety requirements and environmental constraints</p> <p>Assessment is to comply with regulatory requirements, including Australian Standards</p> <p>The following resources should be made available:</p> <ul style="list-style-type: none"> • workplace location or simulated workplace • material relevant to carrying out repairs to automatic and semi-automatic transmissions and associated components • equipment, hand and power tooling appropriate to carrying out repairs to automatic and semi-automatic transmissions and associated components • activities covering mandatory task requirements

EVIDENCE GUIDE	
	<ul style="list-style-type: none"> specifications and work instructions
Method of assessment	<p>Assessment must satisfy the endorsed assessment guidelines of the automotive industry's RS&R Training Package</p> <p>Assessment methods must confirm consistency and accuracy of performance together with application of underpinning knowledge</p> <p>Assessment must be by direct observation of tasks, with questioning on underpinning knowledge and it must also reinforce the integration of key competencies</p> <p>Assessment may be applied under project related conditions and require evidence of process</p> <p>Assessment must confirm a reasonable inference that competence is able not only to be satisfied under the particular circumstance, but is able to be transferred to other circumstances</p> <p>It is preferable that assessment reflects a process rather than an event and occurs over a period of time to cover varying quality circumstances. Evidence of performance may be provided by customers, team leaders/members or other persons subject to agreed authentication arrangements</p> <p>Competence in this unit may be assessed in conjunction with other functional units which together form part of the holistic work role</p>
Guidance information for assessment	

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

RANGE STATEMENT	
Transmissions	<p>Transmissions include:</p> <ul style="list-style-type: none"> • automatic and semi automatic transmissions power shift, front and/or rear wheel drive configurations • power take off assemblies • pre-selective transmissions • electronically controlled transmissions
Repair methods	<p>Methods are to include:</p> <ul style="list-style-type: none"> • operational testing, testing under operating conditions, test bench testing, electrical testing • visual, aural and functional assessment (including fluid leakage, speed and range selection, wear, damage, corrosion, electrical leakage, short circuits, broken circuits)
OH&S	<p>OH&S requirements are to be in accordance with legislation/regulations/codes of practice and enterprise safety policies and procedures. This may include protective clothing and equipment, use of tooling and equipment, workplace environment and safety, handling of material, use of fire fighting equipment, enterprise first aid, hazard control and hazardous materials and substances</p>
Personal protective equipment	<p>Personal protective equipment is to include that prescribed under legislation/regulation/codes of practice and workplace policies and practices</p>
Safe operating procedures	<p>Safe operating procedures are to include, but are not limited to operational risk assessment and treatments associated with vehicular movement, toxic substances, electrical safety, machinery movement and operation, manual and mechanical lifting and shifting, working in proximity to others and site visitors</p>
Emergency procedures	<p>Emergency procedures related to this unit are to include but may not be limited to emergency shutdown and stopping of equipment, extinguishing fires, enterprise first aid requirements and site evacuation</p>
Environmental requirements	<p>Environmental requirements are to include but are</p>

RANGE STATEMENT	
	not limited to waste management, noise, dust and clean-up management
Quality requirements	Quality requirements are to include, but are not limited to regulations, including Australian Standards, internal company quality policy and standards and enterprise operations and procedures
Statutory/regulatory authorities	Statutory/regulatory authorities may include Federal, State/Territory and local authorities administering acts, regulations and codes of practice
Tooling and equipment	Tooling and equipment may include hand tooling, meters, gauges and load and pressure testing devices
Materials	Materials may include transmission fluids, spare parts and cleaning materials
Communications	Communications are to include but are not limited to verbal and visual instructions and fault documenting and may include site specific instructions, written instructions, plans or instructions related to job/task, telephones and pagers
Information/documents	<p>Sources of information/documents may include:</p> <ul style="list-style-type: none"> • verbal or written and graphical instructions, signage, work schedules/plans/specifications, work bulletins, memos, material safety data sheets, diagrams or sketches • safe work procedures related to the repair of automatic and semi-automatic transmissions and associated components • regulatory/legislative requirements pertaining to automotive industry, including Australian Design Rules • engineer's design specifications and instructions • organisation work specifications and requirements • instructions issued by authorised enterprise or external persons

RANGE STATEMENT

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| | <ul style="list-style-type: none"> Australian Standards |
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Unit Sector(s)

Unit sector	Technical
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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