



Australian Government

AURVTN003 Remove and store vehicle body components

Release: 1

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Modification History

Release	Comment
Release 1	New unit of competency.

Application

This unit describes the performance outcomes required to perform pre-repair activities by removing and storing vehicle body components. It involves preparing for the task, selecting and using specialist tools and equipment, following workplace instructions in removing, tagging and storing body components as part of pre-repair requirements, and completing workplace processes and documentation.

It applies to those working in the automotive body service and repair industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Competency Field

Vehicle Body

Unit Sector

Technical - Body

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
1. Prepare to remove and store vehicle body components	1.1 Job requirements are determined from workplace instructions 1.2 Workplace procedures and recommended procedures and specifications are sourced and interpreted from original equipment manufacturer (OEM) or authorised agency 1.3 Hazards associated with the work are identified and risks are

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	managed 1.4 <i>Tools and equipment</i>, including personal protective equipment (PPE), are selected and checked for serviceability 1.5 Work is planned to minimise waste according to workplace procedures
2. Remove, tag and store components	2.1 Vehicle components are removed according to specifications of OEM or authorised agency 2.2 Components are tagged and stored according to workplace procedures and without causing damage to system or components 2.3 Additional parts required to complete repair are identified, listed and reported
3. Clean components prior to repair and storage	3.1 Vehicle components are cleaned using recommended cleaning methods and materials according to <i>safety and environmental requirements</i> 3.2 Vehicle components are inspected for damage and repaired according to workplace procedures
4. Complete work processes	4.1 Final inspection is made to ensure work meets workplace expectations and components are presented ready for use 4.2 Work area is cleaned, waste and non-recyclable materials are disposed of, and recyclable material is collected and stored 4.3 Tools and equipment are checked, reported if faulty, and stored according to workplace procedures 4.4 Workplace documentation is processed according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance and are not explicit in the performance criteria.

Skills	Description
Learning skills to:	locate specifications and relevant information efficiently.
Writing skills to:	legibly and accurately fill out workplace documentation.
Oral communication skills	clarify instructions and procedures

Skills	Description
to:	
Numeracy skills to:	count vehicle body components and use basic mathematical operations including addition and subtraction, to compare and reconcile records of components.
Planning and organising skills to:	plan own work requirements and prioritise actions to achieve required outcomes and ensure tasks are completed within workplace timeframes.

Range of Conditions

This section specifies work environments and conditions that may affect performance.

Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

<i>Tools and equipment</i> must include:	- hand and power tools - safety stands, jacks and lifting equipment - storage tabs and racks.
<i>Safety and environmental requirements</i> must include:	- work health and safety (WHS) and occupational health and safety (OHS) requirements, including procedures for: - selecting and using PPE - manually handling and storing vehicle body components - using tools and equipment - environmental requirements, including procedures for trapping, storing and disposing of waste materials.

Unit Mapping Information

Equivalent to AURVTN2003 Carry out pre-repair vehicle body operations

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>