



Australian Government

AURSBA102 Identify and match uncommon automotive parts

Release: 1

AURSBA102 Identify and match uncommon automotive parts

Modification History

Release	Comments
Release 1	This version first released with AUR Automotive Retail, Service and Repair Training Package Version 6.0

Application

This unit describes the skills and knowledge required to identify uncommon or unusual automotive components, parts and products to meet customer vehicle requirements. It involves matching these automotive parts or products to customer vehicle or equipment by cross-referencing manufacturer, model and other identifiable numbers using manuals, and computer-generated or online catalogue systems.

The unit applies to those working in the automotive sales and service industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Unit Sector

Sales and Parts, Administration and Management Support and Logistics

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Determine required information relating to uncommon part	1.1 Gather and document available information on required uncommon part and confirm with customer 1.2 Determine original host for part from available information
2. Identify and record details of part	2.1 Identify and access parts index system for host 2.2 Match part to cataloguing information by accessing and using parts index system, its aids and user guides, and identify potential suppliers 2.3 Seek clarification regarding potential match from supplier as required 2.4 Document and process identifying details of part

ELEMENTS	PERFORMANCE CRITERIA
3. Supply or order part	3.1 Supply part to customer or order if not in stock according to workplace procedures 3.2 Process workplace documentation, including customer records, according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Learning	Locates required sources of information efficiently.
Writing	Enters information into sales orders legibly, workplace forms and databases.
Initiative and enterprise	Applies analytical skills when identifying and analysing technical information when sourcing non-standard parts or products that meet a customer need.
Technology	Uses digital systems and tools.

Unit Mapping Information

Supersedes and is equivalent to AURSBA002 Identify and match uncommon automotive parts.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>