AURSBA002 Identify and match uncommon automotive parts

Release: 1

AURSBA002 Identify and match uncommon automotive parts

Modification History

Release	Comment
Release 1	New unit of competency.

Application

This unit describes the performance outcomes required to identify uncommon or unusual automotive components, parts and products to meet customer vehicle requirements. It involves matching uncommon or unusual automotive parts or products to customer vehicle or equipment by cross-referencing manufacturer, model and other identifiable numbers using manuals, and computer-generated or online catalogue systems.

It applies to those working in the automotive sales and service industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Competency Field

Sales and Parts, Administration and Management

Unit Sector

Support and Logistics

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
1. Determine required information relating to uncommon part	1.1 Available information on required ***uncommon*** part is gathered, documented and confirmed with customer 1.2 Original host for part is determined from available information
2. Identify and record details of part	2.1 Parts index system for host is identified and accessed 2.2 Part is matched accurately to cataloguing information by

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
	accessing and using parts index system, its aids and user guides, and potential suppliers are identified 2.3 Clarification regarding potential match is sought from supplier as required 2.4 Identifying details of part are documented and processed
3. Supply or order part	3.1 Part is supplied to customer or ordered if not in stock according to workplace procedures 3.2 Workplace documentation, including customer records, is processed according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance and are not explicit in the performance criteria.

Skills	Description
Learning skills to:	• locate appropriate sources of information efficiently.
Writing skills to:	• legibly and accurately enter information into sales orders, workplace forms and databases.
Numeracy skills to:	• estimate and calculate timeframes for organising delivery and follow-up services.
Digital literacy skills to:	• use digital systems and tools to access, search and retrieve information relating to customers, parts and products.
Initiative skills to:	• apply analytical skills when identifying and analysing technical information when sourcing non-standard parts or products that meet a customer need.

Range of Conditions

This section specifies work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

Uncommon must include:	• parts or products that are:
	   • difficult to match
	   • vintage or obsolete
	   • not original.

Unit Mapping Information

Equivalent to AURSBA3002 Apply automotive parts interpretation process

Links

Companion Volume implementation guides are found in VETNet -
https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1