



**Australian Government**

# **AURMDA107 Act as a steward at motor sport events**

**Release: 1**

## AURMDA107 Act as a steward at motor sport events

### Modification History

Release	Comments
Release 1	This version first released with AUR Automotive Retail, Service and Repair Training Package Version 6.0

### Application

This unit describes the skills and knowledge required to act as a steward at a motor sport event. It requires strong verbal and written communication skills, as well as extensive knowledge of the conduct of the applicable motor sport category, its rules and regulations, and its judiciary processes. The steward is usually appointed by the motor sport controlling body and has the authority to act on the body's behalf to ensure the event is conducted in compliance with all applicable rules and regulations. This includes ensuring all aspects of the event organisation meet requirements before the event can proceed. During the event, the steward must ensure it is conducted according to the rules and regulations and has the power to stop the event or suspend participants. The steward can also adjudicate on protests, disputes or breaches of the rules.

This unit applies to those working in the motor sport industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

### Unit Sector

Motorsport Officiating

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Authorise the commencement of event	1.1 Evaluate event documentation for clarity and compliance with controlling body requirements 1.2 Confirm that all essential official positions are filled by qualified or experienced people as required 1.3 Confirm that facilities, equipment, personnel and safety arrangements meet controlling body requirements 1.4 Order commencement of event according to category rules

ELEMENTS	PERFORMANCE CRITERIA
	and supplementary regulations
2. Monitor the event	<p>2.1 Monitor event progress to ensure that rules and regulations are followed, settle issues that arise and impose penalties subject to the right of appeal, according to category rules and supplementary regulations</p> <p>2.2 Communicate with Clerk of Course throughout the event according to category rules and supplementary regulations</p> <p>2.3 Authorise modifications to program or event conditions reflecting safety requirements or exceptional circumstances in consultation with Clerk of Course and according to category rules and supplementary regulations</p> <p>2.4 Exclude vehicles deemed unsafe or non-compliant and participants deemed unfit from event according to category rules and supplementary regulation</p> <p>2.5 Order vehicle, fuel or other compliance test as required and according to category rules and supplementary regulations</p> <p>2.6 Amend event results as required according to category rules and supplementary regulations</p>
3. Adjudicate on protests or disputes	<p>3.1 Notify persons involved in attending hearings on protests and disputes according to category rules and supplementary regulations</p> <p>3.2 Clarify nature of protest or dispute and identify applicable rules and regulations</p> <p>3.3 Hear and evaluate evidence according to category rules and supplementary regulations</p> <p>3.4 Make decision and impose required penalty according to category rules and supplementary regulations</p> <p>3.5 Implement procedures for appeal as required and according to category rules and supplementary regulations</p> <p>3.6 Maintain records of proceedings and outcomes according to category rules and supplementary regulations</p>
4. Complete final report	<p>4.1 Collect personal notes, event documentation and results on which report will be based at conclusion of event</p> <p>4.2 Write event report according to category rules and supplementary regulations</p> <p>4.3 Secure and store evidence for appeals for future reference</p> <p>4.4 Submit final report to controlling body within designated timeframe and according to category rules and supplementary regulations</p>

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.*

SKILL	DESCRIPTION
Learning	<ul style="list-style-type: none"> <li>Locates required sources of information efficiently</li> <li>Applies procedures to different situations and motor sport events</li> <li>Keeps abreast of motor sport event rules and regulations.</li> </ul>
Oral communication	<ul style="list-style-type: none"> <li>Gathers, interprets and relays information with other stewards, officials and event personnel.</li> </ul>
Reading	<ul style="list-style-type: none"> <li>Evaluates event documentation</li> <li>Interprets category rules and supplementary regulations.</li> </ul>
Writing	<ul style="list-style-type: none"> <li>Produces legible records of protests and disputes.</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>Leads and works effectively with others.</li> </ul>
Planning and organising	<ul style="list-style-type: none"> <li>Ensures events run according to timelines.</li> </ul>
Self-management	<ul style="list-style-type: none"> <li>Works autonomously.</li> </ul>

## Unit Mapping Information

Supersedes and is equivalent to AURMDA007 Act as a steward at motor sport events.

## Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>