



Australian Government

Assessment Requirements for AMPX204 Maintain production records

Release: 1

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Modification History

Release	TP Version	Comment
1	AMPv2.0	Initial release

Performance Evidence

Competency must be demonstrated while collecting and recording significant data over a period of time. The data should involve some complexity in categories and require accurate recording.

The candidate must:

- follow all work instructions effectively
- generate reports to meet workplace and regulatory requirements
- apply relevant workplace health and safety requirements
- maintain stocks of consumables for use
- prepare all recording equipment for use (where relevant)
- use all recording equipment properly (where relevant)
- record data according to data requirements
- update records as required
- prepare all summaries required
- apply relevant communication and mathematical skills
- describe the workplace and/or regulatory requirements for record-keeping

Knowledge Evidence

The candidate must demonstrate a basic factual, technical and procedural knowledge of:

- workplace requirements for reports
- relevant security arrangements such as Department of Agriculture or company requirements
- function and uses of the reports generated
- possible shortcomings of recording and how to correct them
- purposes of keeping production records
- relevant workplace health and safety requirements

Assessment Conditions

Assessment should be undertaken in an operating meat processing plant.

As a minimum, the following three forms of assessment must be used:

- quiz of underpinning knowledge
- workplace project
- workplace referee or third-party report of performance over time

Assessors must satisfy the current standards for RTOs.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e2e56b7-698f-4822-84bb-25adbb8443a7>