



Australian Government

Department of Education, Employment and Workplace Relations

AHCLPW304A Carry out inspection of designated area

Release: 1

AHCLPW304A Carry out inspection of designated area

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers the process of carrying out inspection of designated area and defines the standard required to: define the scope and criteria on which to base inspection; define the hazards and risks to Occupational Health and Safety (OHS) and the environment associated with the inspection; conduct inspections; complying with statutory requirements and enterprise protocols for entry to private property; establish environmental impacts caused by the presence of the target; document the inspection and recommend follow up actions.
------------------------	--

Application of the Unit

Application of the unit	This unit applies to carrying out an inspection of designated areas and is likely to be under limited supervision with checking related to overall progress. Responsibility for the work of others may be involved.
--------------------------------	---

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
-----------------------------	--

Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

ELEMENT	PERFORMANCE CRITERIA
1. Define area and target of inspection	<p>1.1. Location and size of area to be inspected identified consistent with management strategy and/or supervisor's instructions.</p> <p>1.2. Frequency of inspection set according to management strategy.</p> <p>1.3. Targets of inspection determined from Management Strategy.</p> <p>1.4. Characteristics and favoured conditions for targets confirmed with management.</p>
2. Carry out Risk Assessment and minimisation	<p>2.1. Time and duration of inspection checked and relevant personnel notified.</p> <p>2.2. Risks to the environment associated with the inspection are identified in accordance with statutory and local authority requirements.</p> <p>2.3. Precautions to minimise environmental risks associated with the inspection are taken in line with statutory and local authority standards.</p> <p>2.4. Hazards associated with the inspection are identified in accordance with OHS standards.</p> <p>2.5. Precautions to minimise hazards are taken in accordance with OHS standards.</p>
3. Prepare for inspection	<p>3.1. Vehicles, equipment and materials required for the inspection are identified.</p> <p>3.2. Vehicles, equipment and materials are checked for serviceability following manufacturer's guidelines.</p>
4. Carry out inspection	<p>4.1. Vehicles are operated and driven within statutory requirements and industry practice.</p> <p>4.2. Inspection is carried out within the specified area and following the requirements of the integrated pest management strategy.</p> <p>4.3. Target occurrence is identified and recorded as required by the management strategy and enterprise practice.</p> <p>4.4. Statutory requirements and enterprise protocols regarding entering private property are fulfilled where appropriate.</p> <p>4.5. Dealings with landholders or their employees follow regulatory requirements and enterprise procedures.</p> <p>4.6. Precautions to minimise risks to the environment are implemented in accordance with statutory and local authority requirements.</p>

ELEMENT	PERFORMANCE CRITERIA
	<p>4.7. Precautions to minimise hazards are implemented in accordance with OHS standards.</p> <p>4.8. Incursions of non-targeted threats are noted and reported on.</p>
5. Establish the impact of the specified target	<p>5.1. Information on potential impacts is collected from stakeholders.</p> <p>5.2. Data on environmental hazards resulting from target presence are collected and analysed from stakeholders or available information.</p>
6. Prepare a report	<p>6.1. Collated data, inspection records and analysis of findings are documented with appropriate recommendations in accordance with enterprise guidelines.</p> <p>6.2. Targets reported as required by legislation, regulation or enterprise guidelines.</p> <p>6.3. Report submitted to supervisor or other authority.</p> <p>6.4. Samples submitted in compliance with legislative requirements, regulations or enterprise guidelines.</p> <p>6.5. Equipment and materials are cleaned and stored following industry standards or enterprise practice.</p>

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- define area and target of inspection
- carry out risk assessment and minimisation
- prepare for inspection
- carry out inspection
- identify targets and level of impact on site
- implement control measures
- monitor control methods
- clean and store equipment and materials following inspection
- use literacy skills to read, interpret and follow organisational policies and procedures, follow sequenced written instructions, record accurately and legible information collected and select and apply procedures for a range of tasks

REQUIRED SKILLS AND KNOWLEDGE

- use oral communication skills/language competence to fulfil the job role as specified by the organisation, including questioning techniques, active listening, clarifying information and consulting with supervisors as required
- use numeracy skills to estimate, calculate and record routine workplace measures
- use interpersonal skills to work with and relate to people from a range of cultural, social and religious backgrounds and with a range of physical and mental abilities.

Required knowledge

- recognition and classification of local plant and animal species
- use of simple taxonomic or identification keys
- risk management
- characteristics of inspection targets
- inspection procedures and techniques
- monitoring techniques
- reporting protocols
- map reading
- relevant land use processes
- relevant legislative and regulatory requirements including environmental protection legislation.

Evidence Guide

EVIDENCE GUIDE	
The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.	
Overview of assessment	
Critical aspects for assessment and evidence required to demonstrate competency in this unit	<p>The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following:</p> <ul style="list-style-type: none"> • define the scope and criteria on which to base inspection • define the hazards and risks to OHS and the environment associated with the inspection • conduct inspections, complying with statutory requirements and enterprise protocols for entry to private property • establish environmental impacts caused by the presence of the target • document the inspection and recommend follow up actions.
Context of and specific resources for assessment	Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT	
The range statement relates to the unit of competency as a whole.	
Designated areas may include:	<ul style="list-style-type: none"> • covers a range of designated areas such as farms, parks, reserves, and roadsides.
Inspections may include:	<ul style="list-style-type: none"> • plant and animal species and communities • threatened or endangered species • notifiable or noxious pests or animals • species not previously identified in the region

RANGE STATEMENT

	<ul style="list-style-type: none">weeds or animals which may present a high risk and fire risks and threats.
--	--

Unit Sector(s)

Unit sector	Lands, parks and wildlife
--------------------	---------------------------

Co-requisite units

Co-requisite units		

Competency field

Competency field	
-------------------------	--